

ATTENDEES

Council Members: Voting

- Nicole Cardinal, MD, CCFP, Chair
- Rhonda Laboucan, Member-at-Large
- Garnet Clark, MBA, CPA, CMA
- Logan Day
- Patrick Etokudo, M.Sc, FSCMP
- Nahla Gomaa, MBBCH, MSc, MD PhD, SFHEA, FAcadMED

Council Members: Non-Voting

- Todd Anderson, MD, FRCP(C), FCAHS, Dean Cumming School of Medicine
- Brenda Hemmelgarn, MD, PhD, Dean FoMD
- Day 1 a.m. only / Regrets Day 2

CPSA Executive Leadership Team

- Scott McLeod, MD, CCFP, FCFP, Registrar
- Dawn Hartfield, BScMed, MPH, MD, FRCPC, Deputy Registrar & Hearings Director
- Jeremy Beach, MBBS, MD, FRCPC, Assistant Registrar, Accreditation
- Michael Caffaro, MD, CCFP FCFP, Assistant Registrar, Continuing Competence

CPSA/Council Support Team

- Jason MacDonald, Director, Office of the Registrar
- Kerry-Ann McPherson, MSc, CAPM, Program Manager, Governance
- Kimberley Murphy, ACEA, Senior Executive Assistant, Recording Secretary

Regrets

- Richard Buckley, MD, FRCS
- Daisy Fung, BMSc, MD, CCFP, Vice Chair
- Nazrina Umarji, B.Ed, JD, Director, Legal Services & General Counsel

Resources for Council Members:

- [Council Culture Agreement](#)
- [CPSA Strategic Plan](#)
- [CPSA Council Reference Manual](#)
- [Principles to Guide Council Interactions](#)
- [Council Conflict of Interest Policy](#)
- [In-Camera Sessions Policy](#)

- Maryana Kravtsenyuk, MD, MSc, FRCPC
- Hon. Robert Merrifield, PC
- Oluseyi Oladele, MD, CCFP, FCFP
- Laurie Steinbach, BSW, B.Ed
- Ian Walker, MD, MA
- Pan Zhang, MBA, BSc, BA

- Tamara Yee, MD, PhD, Past-President, PARA
- Virtual Day 1 & Day 2
- Jenna Salem, Student Observer

- Gordon Giddings, MD MBA FCFP, Assistant Registrar, Professional Conduct & Complaints Director
- Ed Jess, BA, Chief Innovation Officer
- Sayra Khandekar, MD, MD MBA FRCPC FACC, Assistant Registrar, Registration
- Michael Neth, PEng, Chief of Staff
- Tracy Simons, CPA, CA, Chief Financial Officer

CPSA Staff Presenters

- Phong Van, Director, Continuing Competence
- Sarah Stelmack, Director, Corporate Services
- Agatha McKechnie, Communications Advisor
- Rachael Gronberg, Communications Advisor

External Attendees

- Dr. Colleen Forestier

Public Attendees

- CPSA staff and members of the public are invited to attend the meeting virtually.

- [Social Media Guidelines](#)
- [Council Member Code of Conduct Policy](#)
- [Councillor's Oath](#)
- [CPSA Values](#)
- [Commonly used Acronyms](#)
- [Council Decisions Terminology](#)

Day 1 Thursday, May 29, at CPSA Council Chambers

IC1 In Camera Session

Council met in-camera with the Executive Leadership Team and the CPSA/Council Support team.

1.0 Call to Order of Public Session

1.1 Chair Opening Remarks & Introductions

Nicole Cardinal, Council Chair welcomed everyone to the meeting and called the public portion of the meeting to order at 0851.

1.2 Traditional Territory Acknowledgement

At each Council meeting, individuals are invited to share a personalized message to recognize and respect Indigenous Peoples who lived and continue to live on this territory, and for the land to which we are all connected. This type of acknowledgement is part of CPSA's ongoing efforts to develop healthy and reciprocal relations with Alberta's Indigenous communities—a key element of reconciliation, a process we are committed to.

Patrick Etokudo provided the land acknowledgement on Day 1 of Council.

1.3 Conflict of Interest Declaration (Real, Potential or Perceived)

No conflicts were declared.

2.0 Adoption of Public Agenda and Approval of Minutes

2.1 Adoption of Agenda

MOTION C17-25

Moved by Laurie Steinbach and seconded by Ian Walker that the public agenda be adopted. Carried.

2.2 Approval of Minutes

[2.2.1 March 2025 CPSA Council Public Meeting Minutes – An amendment to paragraph 3 in section 5.1.2 \(CPSA Path to Truth and Reconciliation\) was proposed and accepted.](#)

2.2.2 Decisions from In-Camera Meeting (March 2025)

2.2.3 Decisions from In-Camera Meeting (April 2025)

MOTION C18-25

Moved by Patrick Etokudo and seconded by Robert Merrifield that the amended minutes of the meeting on March 5 and 6, 2025 and decisions from the in-camera sessions in March and April be approved. Carried.

3.0 Consent Agenda

The Consent Agenda has been prepared by the Executive Committee using the [consent agenda checklist](#) and contains items that are proposed for unanimous consent and without debate. However, Council members may seek clarification or ask questions.

Consent Agenda Process: To move a consent agenda item to the regular agenda, identify the agenda number and title to be moved via:

- (1) An email to the Council Chair OR
- (2) A point of information to the Council Chair prior to the adoption of the agenda on the day of the Council meeting.

3.1 Executive Committee Meeting
[Meeting Summary Report](#) (for information)

3.2 Governance Committee

- 3.2.1 [Meeting Summary Report](#) (for information)
- 3.2.2 [Committee Appointments](#) (for approval)
- 3.2.3 [Council Policies](#) (for approval)
 - 3.2.3.1 Registration Policies
 - 3.2.3.2 Executive Elections
 - 3.2.3.3 Council Policy Statement and Guidance on Prevention of Spread of COVID-19 in CPSA's Workplace
 - 3.2.3.4 Delegation of Authority to Appoint Inspectors

3.3 Finance and Audit Committee
[Meeting Summary Report](#) (for information)

3.4 [Ad Hoc Bylaw Review Project Committee Update](#)

The following items were received as information:

- Executive Committee – Meeting Summary report
- Governance Committee – Meeting Summary report
- Finance and Audit Committee - Meeting Summary report
- Ad Hoc Bylaw Review Project Committee Update

MOTION C19.1-25

Moved by Oluseyi Oladele and seconded by Garnet Clark that Council approves the recommended committee appointments to the Anti-Racism Anti-Discrimination Action Advisory Committee, the Governance Committee and the Complaints Review Committee/Hearing Tribunal. Carried.

MOTION C19.2-25

Moved by Oluseyi Oladele and seconded by Garnet Clark that Council rescind the Practice Readiness Assessment (PRA) Policy, Summative Assessment Policy, and the Provisional Register Transfer to General Register Policy on the basis that these policies inappropriately constrain the statutory discretion assigned to the Registrar; they may infringe upon the Registrar's operational policy-making authority, contrary to

administrative law principles; and they represent a well-intentioned but incorrect assumption of Council's role in registration decisions. Carried.

MOTION C19.3-25

Moved by Oluseyi Oladele and seconded by Garnet Clark that Council approves the recommended revisions to the Executive Elections Policy. Carried.

MOTION C19.4-25

Moved by Oluseyi Oladele and seconded by Garnet Clark that Council retires the Policy Statement and Guidance on Prevention of Spread of COVID-19 in CPSA's Workplace. Carried.

MOTION C19.5-25

Moved by Oluseyi Oladele and seconded by Garnet Clark that Council approves the recommended revisions to the Delegation of Authority to Appoint Inspectors Policy. Carried.

4.0 Executive Reports

4.1 **Chair's Report (for information/discussion)**

The Chair provided an update on recent meetings and activities since the May Council meeting. She highlighted the busy start to the year, including the search and selection of the incoming Registrar & CEO, and her attendance at a two-day Anti-Racism, Anti-Discrimination Action Advisory Committee workshop April. The Chair acknowledged the diligent work done by Council Secretariat to prepare for each Council meeting.

The Chair also highlighted the importance of language as a vital part of heritage sharing, how language carries culture and identity and how individuals see themselves in the world and in community.

The report was received as information.

4.2 **Registrar's Report (for information/discussion)**

CPSA Registrar & CEO, Scott McLeod, provided a verbal report opening with a farewell to Nazrina Umarji, Director, Legal Services & General Counsel. He shared organizational updates from Registration, including interprovincial mobility and sponsorship and briefly referenced various committees, including the Medical Facility Accreditation Committee and the Competence Committee.

- Organizational Updates: Dr. McLeod introduced a new process to streamline internal updates across CPSA, aiming to enhance communication and transparency.
 - Registration: Key developments in physician registration were highlighted, including progress on interprovincial mobility initiatives, ongoing support and expansion of sponsorship models and the organization's strategic focus on retaining Alberta medical graduates.
 - Commend a Physician Program: An update was provided on the "Commend a Physician" initiative: 43 commendations submitted in 2025 to date, compared to 123 commendations in 2024.
 - Committee Reports: Updates were shared from the following committees: Medical Facility Accreditation Committee (MFAC) and Competence Committee.
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- Provincial Updates: Dr. McLeod reported on recent meetings with Alberta government Ministers, that focused on healthcare regulation and collaboration. Discussions were held on freedom of speech and its regulatory implications for licensed physicians.
- National and International Updates: CPSA reaffirmed support for national physician licensure, intended to enhance workforce flexibility. Participation by medical regulatory authorities (MRAs) and physicians would remain voluntary. The model is intended to be customizable and administratively simple, and builds on existing infrastructure such as the Atlantic Register, physiciansapply.ca, and Medical Identification Number for Canada (MINC).
CPSA continues to engage with national and international regulatory bodies, including Federation of Medical Regulatory Authorities of Canada (FMRAC) and the International Association of Medical Regulatory Authorities (IAMRA).

5.0 Department Reports

5.1 Registration Department Update (For information)

Sayra Khandekar, Assistant Registrar, Registration, provided a report on the Registration department. During her presentation, she was supported by members of the Registration team, including Bruce Leisen, Director, and Jill Hastings, Program Manager, Assessments, as well as Team Leads, Rita King and Gisele Klein.

The presentation provided a comprehensive update on the Registration department's current processes, a review of registers and licensing requirements, including proposed changes to the process for transferring members from the Provisional Register to the General Register, a review of assessment pathways for Canadian and International Medical Graduates, and recent initiatives to support independent medical practice in Alberta. The 2024 registration statistics were reviewed along with a request for review of eligibility of Osteopathic Physicians (Doctors of Osteopathic Medicine). Council was satisfied that the eligibility of Osteopathic Physicians was determinable based on their substantial equivalency with Canadian standards.

It was noted that Registration processes are evolving to be more efficient, evidence-based, and responsive to health system needs. CPSA is leveraging data and national collaboration to refine and lead in physician registration strategy.

Council thanked Dr. Khandekar and the Registration department for actively pursuing strategies to enhance efficiencies within their processes to help attract and retain eligible regulated members to Alberta.

For further details, please refer to the supporting dossier.

5.2 Office of the Registrar - CPSA Partnership Agreement with G4 Health (for approval)

Michael Neth, Chief of Staff, provided an update on CPSA's intended partnership agreement with G4 Health, along with the request that the Council Chair be approved to sign the agreement on behalf of Council in addition to the Registrar.

Mr. Neth affirmed that the partnership commitment, co-created with G4 Health, is not a partnership in the legal sense but is relational in nature. It is intended to be structured but flexible, demonstrating a shared understanding of how we will work together, and

establish a common understanding around a shared commitment to patients and respect for each other's autonomy. The commitment between G4 Health and CPSA will be mutually beneficial. It is not a legally binding agreement.

G4 Health has stated their expectation of CPSA is to work collaboratively in a way that aligns with CPSA's mission, specifically as it relates to contributing to the health and wellness of the Îyethka and Tsuut'ina Peoples, and to help guide regulated members to provide safe, high-quality care to all patients in Alberta.

MOTION C20-25

Moved by Patrick Etokudo and seconded by Ian Walker that Council provide approval for CPSA Council Chair to sign the G4 Health and CPSA Partnership on Council's behalf. Carried.

5.3 **Accreditation - Diagnostic Imaging Accreditation Standards – Teleradiology Ultrasound (for approval)**

Jeremy Beach, Assistant Registrar, Accreditation, presented a cover report on the Diagnostic Imaging Accreditation Standards Teleradiology Ultrasound recommending Council retains the current prohibition on teleultrasound within 25 km of main urban centres and evaluates impact of change from 100km (V3) to 25km (v4) radius prohibition on teleultrasound.

For background, Dr. Beach noted that Council approved the final V4 Diagnostic Imaging Accreditation Standard, including Appendix E.2.1 Teleradiology Ultrasound at its December 2023 meeting, and that Council requested a third-party review of teleultrasound provision to occur in a year's time. For the third-party review, Accreditation commissioned two (2) independent reviews conducted by Canada's Drug Agency (CDA) and the University of Alberta which systematically examined the safety, efficacy and access implications of teleultrasound, excluding high risk modalities such as breast and musculoskeletal imaging. These assessments found no evidence to support a fixed geographic threshold as a necessary safeguard. Notably no other jurisdiction in Canada enforces a comparable restriction and there is no record of associated harms resulting from its absence. The reports addressed the quality of teleultrasound performed in-person in comparison to remote. The Advisory Committee on Diagnostic Imaging (ACDI) recommended retaining the 25 km rule, and the Medical Facility Accreditation Committee (MFAC) recommended retaining only if research proved it had some usefulness.

Council discussed the request to retain the 25 km rule, noting the proposal for this rule be suspended for a period of two (2) years, however this option was not supported. Following robust discussions, Council concluded that retaining the 25 km restriction was not only unsupported by the evidence but potentially created access barriers particularly for mobility limited patients in urban settings. As a result, Council voted to retain the current V4 standard but remove the current prohibition of the 25 km rule and tasked MFAC with assessing the impact of the change.

The decision to remove the geographic restriction aligned with CPSA's legislative mandate under the Health Professions Act (HPA), its Bylaws, and Alberta Health's broader goals of reducing unnecessary barriers in care.

For further details, please refer to the supporting dossier.

MOTION C21-25: Moved by Laurie Steinbach and seconded by Patrick Etokudo that Council retains the current standard, but remove the current prohibition of 25 km rule, and for MFAC to assess the impact of the change. Carried.

6.0 Council Committee Reports

6.1 Governance Committee

6.1.1 [Committee Annual Reports](#) (for approval)

Annually, the Governance Committee is responsible for confirming Committee mandates through annual reporting, and for recommending the reports to Council for approval.

Laurie Steinbach, Governance Committee Co-Chair opened with a brief overview of the reporting highlights from the Governance Committee in 2024.

Each committee Chair was then invited to share highlights and accomplishments of their respective committee. This included annual reports from the Executive Committee, Finance and Audit Committee, Anti-Racism Anti-Discrimination Action Advisory Committee, and the Indigenous Advisory Circle.

For further details on annual activities of each committee, please refer to the supporting dossier.

MOTION C22-25

Moved by Nahla Gomaa and seconded by Garnet Clark that Council approves the 2024 Committee Annual Reports. Carried.

6.1.2 [Council Retreat 2026](#) (for approval)

Ms. Steinbach shared the proposed theme and draft agenda for the 2026 Council Retreat. In summary, the Governance Committee recommended a day dedicated to supporting strategic planning and a second day dedicated to deepening Council's understanding of the impacts and applications of artificial intelligence.

Secretariat will commence the planning and further information on the retreat will be shared at the September Council meeting.

For further details on the proposed retreat agenda, please refer to the supporting dossier.

MOTION C23-25

Moved by Olu Oladele and seconded by Ian Walker that Council approves the proposed theme and draft agenda for the 2026 Council Retreat. Carried.

6.1.3 [Bylaw Revisions – Accreditation](#) (for approval)

Ms. Steinbach presented a recommendation for the approval of the Medical Facility Accreditation Committee (MFAC) request for revisions to the Prescribed Health Services list in the CPSA Bylaws. These revisions include the removal of Bone Biopsy for Adults and the addition of Fat Grafting, Kyphoplasty, and Rigid Endoscopic Brow Lifting.

The revisions to the Prescribed Health Services list will be incorporated into Part 5 of CPSA Bylaws which will then be posted on the CPSA website. The changes will also be communicated to relevant stakeholders by Accreditation and CPSA Communications.

For further details, please refer to the supporting dossier.

MOTION C24-25

Moved by Pan Zhang and seconded by Ian Walker that Council approves amendments brought forward by the Medical Facility Accreditation Committee to the Prescribed Health Services list in CPSA's Bylaws whereby bone biopsy for adults is removed from the list, and fat grafting, kyphoplasty and rigid endoscopic brow lifting are added to the list. Carried.

6.2 **Finance and Audit Committee**

Patrick Etokudo, Chair of the Finance and Audit Committee (FAC), presented the following three reports on behalf of the Committee:

6.2.1 2024 Audited Financial Statements (for approval)

Mr. Etokudo stated that PricewaterhouseCoopers LLC (PwC) was the auditor for the year ended December 31, 2024. PwC did not identify any items that remain unadjusted in the financial statements. Additionally, PwC did not identify any item that were communicated to management and subsequently corrected in the financial statements.

It was noted that the Finance and Audit Committee reviewed PwC's summary audit results and was satisfied with the results of the audit and the clean audit report.

PwC will be issuing clean audit opinions for the financial statements following Council's approval of the draft audited financial statements.

For further details, please refer to the supporting dossier.

MOTION C25-25

Moved by Garnet Clark and seconded by Nahla Gomaa that Council approves the audited financial statements, inclusive of:

- 1) CPSA's financial statements for the year ended December 31, 2024;
- 2) Summary financial statements for CPSA for the year ended December 31, 2024;
- 3) Pension Fund for Employees of CPSA financial statements for the year ended December 31, 2024.

Carried.

6.2.2 Waiving fees for physicians completing their residency and fellowship in Alberta (for approval)

Mr. Etokudo presented a recommendation from FAC to Council to approve waiving the registration and first year renewal fees for Alberta medical graduates completing their residency or fellowship in Alberta between July 1, 2025 and June 30, 2027. This would include waiving \$800 for the registration fee and waiving \$2,000 for the first annual fee.

The impact could be no revenue from 100 to 400 new physicians, however as the reporting showed, CPSA does not need to worry about the financial impact of this due to the reserve fund. Council had some concerns that this will have a larger financial impact than anticipated, and Mr. Etokudo acknowledged that CPSA was aware they may be faced with making some refunds in December due to timing.

With only anecdotal evidence that waiving these fees will have an impact on attracting and retaining physicians for the province, FAC has committed to reassessing this strategic decision again in two-years.

Upon Council's approval, the 2026 budget proposal will be presented to Council in September 2025 and will incorporate the waiving of the registration and first annual fees.

For further details, please refer to the supporting dossier.

MOTION C26-25

Moved by Rob Merrifield and seconded by Garnet Clark that Council approves to waive the fees for physicians completing their residency or fellowship in Alberta between July 1, 2025 to June 30, 2027, which includes the waiver of the \$800 registration fee and the \$2000 first annual fee. Carried.

6.2.3 Change the timing of the annual renewal for physicians, physician assistants and professional corporations (for approval)

Mr. Etokudo shared that the Finance and Audit committee is in support of CPSA management's recommendation to change the annual renewal date and fee deadline for physicians, physician assistants and professional corporations to address concerns with the current renewal deadline of December 31 taking place over the holiday office closure each year.

The request for change was made based on feedback received from regulated members during the completion of their renewal information form (RIF) and professional corporation renewal information form (PCIF). CPSA staff also noted that during the holiday season, when the office is closed and there are fewer staff members available, there is a high number of calls and emails from members who need help with completing their renewal process by the December 31 deadline.

After considering feedback from physicians during the renewal period and canvassing workloads in departments, a January 31 renewal deadline date was selected for Council's review and approval.

In consideration of current workloads, including the required programming, communication efforts, and bylaw changes, the 2027 annual renewal will be a transition year, resulting in the billing and collection of fees for a 13-month period (Jan 1, 2027 to Jan 31, 2028) followed by the first true 12-month cycle commencing in 2028 (February 1, 2028 to January 31, 2029).

For further details, please refer to the supporting dossier.

MOTION C27-25

Moved by Laurie Steinbach and seconded by Logan Day that Council approves a renewal date of January 31 for the annual renewal process for physicians, physician assistants and professional corporations. Carried.

6.3 **Executive Committee - Council Cover Report (for approval)**

In the interest of time, the Chair proposed this topic be moved to Day 2 of Council. There were no objections.

The Day 1 public meeting was adjourned at 1525.

IC2 In Camera Session

Council met for their second in-camera session. This session was adjourned at 1738

Day 2 Friday, May 30, 2025, CPSA Council Chambers

1.0 Call to Order of Public Session

1.1 **Chair Opening Remarks & Introductions**

Nicole Cardinal welcomed everyone to the meeting and called the meeting to order at 0822

1.2 **Traditional Territory Acknowledgement**

At each Council meeting, individuals are invited to share a personalized message to recognize and respect Indigenous Peoples who lived and continue to live on this territory, and for the land to which we are all connected. This type of acknowledgement is part of CPSA's ongoing efforts to develop healthy and reciprocal relations with Alberta's Indigenous communities—a key element of reconciliation, a process we are committed to.

Todd Anderson provided the land acknowledgement on Day 2 of Council.

Continuation from Day 1 Public Session

6.0 Council Committee Reports – (Continuation from Day 1)

6.3 **Executive Committee - Council Cover Report (for approval)**

Nicole Cardinal, Executive Committee Chair, provided the Council Cover Report briefing on behalf of the Committee.

The 2022 Governance Review recommended that Council anchor all decisions in public interest. In defining what constitutes the “public interest,” Executive Committee was prompted to revise Council’s cover report to ensure decisions remain aligned with the public interest. Four (4) draft cover reports were presented for Council’s consideration.

It was noted that the cover report is a tool to help Council prepare and make decisions. It is an internal process that is never intended to limit or change Council's decision. It is only meant to share information consistently and to drive discussion and thought. The four (4) cover report options were vetted by the Executive Committee prior to presenting to Council for decision.

It was shared that a section on strategic alignment is now included to demonstrate how the topic aligns with laws and rules, and a section on anti-racism anti-discrimination.

Council expressed appreciation for the additional fields and raised questions concerning the time commitment needed to complete the new report template. Following discussion, option 3 was selected.

MOTION C28-25

Moved by Robert Merrifield and seconded by Oluseyi Oladele that Council, in an effort to ensure the public interest is considered and documented in its decision making, discusses proposed revisions to the cover report and approves the changes it would like to see made. Carried.

ACTION: Council support team will develop a communications plan for the roll-out to Directors and program managers regarding the change.

6.4

[Anti-Racism Anti-Discrimination Action Advisory Committee \(ARADAAC\) Meeting Summary Report \(for information\)](#)

Michael Neth, Chief of Staff, and Jason MacDonald, Director, Office of the Registrar, (Committee secretariats) reviewed the recent history and progress made over the past number of months with respect to the committee. The committee participated in a 2-day retreat at Grey Eagle Resort in March. The retreat was facilitated by Erin Davis, external consultant and Rozmin Punjani, CPSA Program Manager Continuous Quality Improvement. The purpose was to reorient the committee.

Additionally, it was reported that the committee met May 6, 2025 to review ongoing priorities such as updating terms of reference and the statement on racism and discrimination and rolling out a new mandate in the Spring of 2026. There will be a further committee meeting in July, followed by regular 1-hour monthly committee meetings to build on the work and momentum gained through the retreat. Later this year the committee will seek Council approval to transition from a priority to a standing committee of Council. This will help ensure this work remains a priority for CPSA.

The report was received as information. For further details, please refer to the supporting dossier.

6.5 **[Indigenous Advisory Circle \(CIRCLE\) Meeting Summary Report \(for information\)](#)**

Nicole Cardinal, Committee Co-Chair, highlighted the following points from her report. The Circle welcomed their newest member, Rhonda Laboucan.

They continued to focus on providing guidance to CPSA, especially with respect to the Path to Truth and Reconciliation, Research, and to CPSA's approach to gifting and elder honoraria.

The Circle also advised CPSA to take an expanded approach to efforts by delving deeper into the Truth and Reconciliation Commissions (TRC) Calls to Action and by bringing subject matter experts to the table to speak to the importance of work such as the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP),

The report was received as information. For further details, please refer to the supporting dossier.

6.6 **[Ad-Hoc Registrar & CEO Selection Committee Closing Report \(for approval\)](#)**

Nicole Cardinal, Registrar & CEO Selection Committee Co-Chair, provided an overview of the Registrar & CEO selection process. It was recommended that the committee be dissolved for the completion of its duties.

MOTION C29-25

Moved by Robert Merrifield and seconded by Nahla Gomaa that Council approves that the Ad Hoc Registrar and CEO Selection Committee be officially dissolved, as it has completed its designated work by securing a successful candidate for the Registrar and CEO role. Carried.

For further details, please refer to the supporting dossier. For further details, please refer to the supporting dossier.

7.0 Standing Items

7.1 **[Key Performance Indicators \(KPI\) Dashboard \(for information\)](#)**

Ed Jess, Chief Innovation Officer, provided a live presentation on the organizational Key Performance Indicators (KPI). Council members discussed results on the financial and regulatory KPIs.

Council expressed interest in next level use for this tool and suggested a change to the KPI ranges to create different types of metrics. The live dashboard demonstration was provided for information.

8.0 Business Arising

8.1 **[CPSA Annual Report 2024 \(for approval\)](#)**

Communications Advisor, Rachael Gronberg, provided a final update on the 2024 CPSA Annual Report. The goal was to develop a report that met HPA requirements and was meaningful to stakeholders and public readers. The final report, reflecting achievements from the prior year, was included in the May 29/30 dossier for review

and approval without the audited financial statements. The audited financial statements were subsequently approved on Day of Council, Thursday, May 29, 2025.

Ms. Gronberg thanked Council for their contributions and time spent reviewing the report. No additional feedback or comments on the annual report were made.

MOTION C30-25

Moved by Garnet Clark and seconded by Logan Day that Council approves the 2024 Annual Report, without the 2024 Audited Financial Statements. Carried.

The Day 2 public meeting was adjourned at 1002

IC3 In Camera Session

Council met for their third in-camera session. This session was adjourned at 1220