

ATTENDEES

Council Members: Voting

- Nicole Cardinal, MD, CCFP, Chair
- Daisy Fung, BMSc, MD, CCFP, Vice Chair
- Rhonda Laboucan, Member-at-Large
- Richard Buckley, MD, FRCS
- Garnet Clark, MBA, CPA, CMA
- Logan Day
- Patrick Etokudo, M.Sc, FSCMP

Council Members: Non-Voting

- Todd Anderson, MD, FRCP(C), FCAHS, Dean Cumming School of Medicine
- Brenda Hemmelgarn, MD, PhD, Dean FoMD
- Day 1 only / Regrets Day 2

CPSA Executive Leadership Team

- Scott McLeod, MD, CCFP, FCFP, Registrar
- Colleen Forestier, MD, MPH, MPA, CCFP(EM), CCFP Registrar Select
- Dawn Hartfield, BScMed, MPH, MD, FRCPC, Deputy Registrar & Hearings Director
- Jeremy Beach, MBBS, MD, FRCPC, Assistant Registrar, Accreditation
- Michael Caffaro, MD, CCFP FCFP, Assistant Registrar, Continuing Competence

CPSA/Council Support Team

- Jason MacDonald, Director, Office of the Registrar
- Kerry-Ann McPherson, MSc, CAPM, Program Manager, Governance
- Kimberley Murphy, ACEA, Senior Executive Assistant, Recording Secretary

Regrets

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Resources for Council Members:

- Council Conflict of Interest Policy
- Council Culture Agreement
- Council Decisions Terminology
- Council Member Code of Conduct Policy
- Councillor's Oath
- CPSA Council Reference Manual

- Nahla Gomaa, MBBCH, MSc, MD PhD, SFHEA, FAcadMed
- Maryana Kravtsenyuk, MD, MSc, FRCPC
- Hon. Robert Merrifield, PC
- Oluseyi Oladele, MD, CCFP, FCFP
- Laurie Steinbach, BSW, BEd
- Ian Walker, MD, MA
- Pan Zhang, MBA, BSc, BA

- Jenna Salem, Student Observer
- Poshika Dhingra, MD, VP Leadership and Education, PARA - *Tentative*

- Gordon Giddings, MD MBA FCFP, Assistant Registrar, Professional Conduct & Complaints Director
- Ed Jess, BA, Chief Innovation Officer
- Sayra Khandekar, MD, MD MBA FRCPC FACC, Assistant Registrar, Registration
- Michael Neth, PEng, Chief Operating Officer
- Tracy Simons, CPA, CA, Chief Financial Officer

CPSA Staff Guests

- Neelam Mahil, MD, FRCPC, Senior Medical Advisor, Professional Conduct

External Guests

- Dr. Maureen Lux, Virtual

Public Attendees

- CPSA staff and members of the public are invited to attend the meeting virtually.

- CPSA Glossary
- CPSA Strategic Plan
- CPSA Values
- In-camera Sessions Policy
- KPI Dashboard
- Principles to Guide Council Interactions
- Social Media Guidelines

Thursday, September 18, at CPSA Council Chambers

(Breakfast for Council, Executive Team Members and CPSA/Council Support Team available at 0730)

Time		Topic	Presenters
0730		Breakfast	All
0815	IC1	In-camera Session (Attendees: Council, Executive Leadership Team, CPSA/Council Support Team)	Council Chair
	IC1.1	Call to Order, Introductions & Meeting Logistics	Council Chair
	IC1.2	Reflection on the Council Culture Agreement & Coin	
	IC1.3	Adoption of In-camera agenda and approval of In-camera Minutes	
		IC1.3.1 Adoption of In-camera Agenda	
		IC1.3.2 Approval of In-camera Minutes from May 2025 meeting	
		IC1.3.3 Council Meeting Feedback - May 2025 (for discussion)	
0845		Adjournment of In-camera session	
0850	1.0	Call to Order of Public Session	Council Chair
	1.1	Chair Opening Remarks & Introductions	
	1.2	Traditional Territory Acknowledgement	Ian Walker
	1.3	Conflict of Interest Declaration (Real, Potential or Perceived)	
0900	2.0	Adoption of Public Agenda and Approval of Minutes	Council Chair
	2.1	Adoption of Agenda	
	2.2	Approval of Minutes	
		2.2.1 May 2025 CPSA Council Public Meeting Minutes	
		2.2.2 Decisions from In-camera Meeting (May 2025)	
		2.2.3 Sponsorship Fee Reduction - July 2025 E-vote	

0910	3.0	Consent Agenda	Council Chair
		<p><i>The Consent Agenda has been prepared by the Executive Committee using the consent agenda checklist and contains items that are proposed for unanimous consent and without debate. However, Council members may seek clarification or ask questions.</i></p> <p>Consent Agenda Process: To move a consent agenda item to the regular agenda, identify the agenda number and title to be moved via:</p> <ul style="list-style-type: none"> (1) An email to the Council Chair OR (2) A point of information to the Council Chair prior to the adoption of the agenda on the day of the Council meeting. 	
	3.1	Executive Committee Meeting Meeting Summary Report (for information)	
	3.2	Governance Committee	
		3.2.1 Meeting Summary Report (for information)	
		3.2.2 Positioning of ARADAAC as a Standing Committee (for approval)	
		3.2.3 Council Policies – In-Camera Sessions Policy (for approval)	
		3.2.4 Registration Policies (for approval)	
		3.2.4.1 Registration Assessment Policies	
		3.2.4.2 Administrative Policies	
		3.2.4.3 General and Provisional Register Policies	
	3.3	Finance and Audit Committee - Meeting Summary Report (for information)	
	3.4	Ad Hoc Bylaw Review Project Committee Update (for information)	
	3.5	Nominations Committee Update (for information)	
	3.6	CPSA Path to Truth and Reconciliation Update (for information)	
	3.7	Alberta Society of Radiologists (for information)	
	4.0	Executive Reports	
0915	4.1	Chair's Report (for information/discussion)	Nicole Cardinal, Council Chair
0925	4.2	Registrar's Report (for information/discussion)	Scott McLeod CEO/Registrar
1030		BREAK	

5.0 Department Reports			
1045	5.1	Hearings Director Office Implementation of a Fee for Requests for Review to the Complaint Review Committee (CRC) (for approval)	Dawn Hartfield Hearings Director
1100	5.2	Corporate Services 5.2.1 2026 Business Plan and Budget (for approval) 5.2.2 2025 Diagnostic Imaging Fees (for approval)	Tracy Simons Chief Financial Officer
1200	LUNCH		
6.0 Council Committee Reports			
1300	6.1	Finance and Audit Committee Financial Executive Limitations – Policy Changes (for approval)	Patrick Etokudo Committee Chair
1315	6.2	Governance Committee 6.2.1 Bylaw Amendment - English Equivalency (for approval) 6.2.2 Bylaw Amendment and Policy Introduction – Recognition of Regulated Professionals Registered in other Jurisdictions (for approval)	Richard Buckley Committee Chair
1335	6.3	Executive Committee Council Performance Measurement Framework (for discussion)	Nicole Cardinal Council Chair Daisy Fung Council Vice-Chair
1400	BREAK		
1415	6.4	Anti-Racism Anti-Discrimination Action Advisory Committee Meeting Summary Report (for information)	Daisy Fung Committee Chair
1430	6.5	Indigenous Advisory Circle Meeting Summary Report (for information)	Nicole Cardinal Committee Chair
1445	Adjournment of Public Session		
TRANSITION			

Council Meeting Agenda

September 18 and 19, 2025
CPSA Council Chambers, Edmonton
Via Zoom

1500	IC2	In-camera Session	Council Chair
		IC2.1 Council Executive Elections – Vice Chair and Member-at-Large (Attendees: Council, Registrar & CEO, Registrar & CEO Select, Deputy Registrar, Chief Operating Officer, Council Support Team)	Richard Buckley Governance Committee Chair
		IC2.2 Change to Salary Grid for Registrar & CEO (Attendees: Council, Chief Financial Officer)	Tracy Simon Chief Financial Officer
		IC2.3 In-camera (Attendees: Council)	Council Chair
1700	Adjournment of In-camera session		

Friday, September 19, 2025, CPSA Council Chambers

(Breakfast for Council, Executive Team Members and CPSA/Council Support Team available at 0730)

Time		Topic	Presenters
0730		Breakfast	All
0815	7.0	Call to Order of Public Session	Council Chair
	7.1	Chair Opening Remarks & Introductions	Council Chair
	7.2	Traditional Territory Acknowledgement	Laurie Steinbach
	8.0	Standing Items	
0825	8.1	Key Performance Indicators (KPI) Dashboard (for discussion)	Ed Jess Chief Innovation Officer
	9.0	Business Arising	
0840	9.1	Appointment of New Registrar & CEO	Nicole Cardinal Committee Chair
0910	Adjournment of Public Session		
	Break/TRANSITION		
	In-camera Meeting Session		
0920	IC3	Call to Order of In-camera session (Attendees: Council, Registrar & CEO, Registrar & CEO, Select, Deputy Registrar, Chief Operating Officer, Council Support Team)	Council Chair

0925	Council Learning Session <ul style="list-style-type: none">• <i>Separate Beds: A History of Indian Hospitals in Canada, 1920s – 1980s. Virtual session/presentation by Dr. Maureen Lux)</i>	
1010	Council Learning Session (Con't) <ul style="list-style-type: none">• Revisiting the Strategic Plan – Where we are, Lessons Learned (Primer for Council Retreat) Facilitated by Scott McLeod• Verbal Learning Reflection from Council Members (Peer-to-Peer Learning)	
BREAK/Transition		
1130	IC4	IC4.1 In-camera (Attendees: Council, Registrar & CEO, Registrar & CEO Select)
		IC4.2 In-camera (Attendees: Council)
Adjournment		
1230	LUNCH	

Individual Learning Opportunities for Council Members