

## **Role of the CPSA Council Member**

The purpose of this document is to provide clarity on the role of all Council members in the discharge of their duties.

### **Strategic Oversight and Guidance**

- Provide strategic direction and oversight for the organization.
- Provide strategic direction and guidance to the CEO, regularly reviewing and evaluating the CEO's performance against set goals and objectives.
- Understand CPSA's mission and strategic priorities, and CPSA's mandate as outlined in the *Health Professions Act*.

### **Integrity, Accountability, and Confidentiality**

- Act honestly and in good faith, in the best interest of the public, rather than their personal interest or the medical profession.
- Uphold the highest standards of integrity and accountability, ensuring transparency in all actions.
- Maintain confidentiality on all Council matters during and after one's tenure on Council.

### **Participation and Engagement**

- Attend and participate in Council meetings, Committee meetings, and hearings consistently to contribute effectively to the work of Council.
- Exercise their best judgment when voting on decisions, being informed and prepared for meetings and hearings.
- Participate in professional, leadership and governance development opportunities and learning sessions.

### **Collaboration, Respect, and Culture**

- Commit to following the Council Culture Agreement and all established codes of conduct, which foster compassion, collaboration, trust, curiosity and respect.

### **Knowledge and Professional Development**

- Develop a working knowledge of the healthcare system and healthcare industry.

The *Health Professions Act* also outlines the legislative mandate of Council, which would be considered the legislated role of the CPSA Council Member.

### **Appointments and Designations**

- Appoint an individual for the following offices:
  - Registrar
  - Chief Executive Officer
  - Other officials, committee members, and chairs required under the Act, including a Hearings Director and Complaints Director.
- Appoint regulated members to a membership list to be used for hearing tribunals and complaint review committees.
- Provide members of Council to sit as a panel of Council for the purpose of hearing registration reviews, and appeals, applications to orders, and provide for the designation of a panel member to act as chair.
- Designate members of council to committees of council and establish terms of reference for the Committees.

### **Governance, Regulations, and Policy Approval**

- Approve and adopt regulations and bylaws in accordance with the HPA.
- Approve and adopt documents for the purpose of regulating and directing the practice of regulated members, such as standards of practice, code of ethics, any other documents or resources the Council deems necessary to achieve its mandate under the Act.
- Approve policies that govern the Council and its members in the discharge of council duties, monitor conformance, and take corrective action when necessary.
- Approve policies that govern the delegation of Council powers and duties to college officers and statutory committees, monitor conformance, and take corrective action when necessary.

### **Financial Oversight and Accountability**

- Approve a business plan and budget for the college, monitor progress, and take corrective action when necessary.
- Approve all obligatory fees and levies payable to CPSA by regulated members or others, as permitted by the Act.

## **Due Diligence and Legal Compliance**

- Undertake reasonable due diligence to ensure that the college fulfills its statutory mandate and complies with all relevant legal and fiduciary responsibilities.

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