

## **Purpose**

The Advisory Committee on Psychedelic-Assisted Psychotherapy (PAPT) is an advisory committee to the Medical Facility Accreditation Committee (MFAC). MFAC is a statutory committee overseeing CPSA's Accreditation Program.

The Advisory Committee on Psychedelic-Assisted Psychotherapy:

- Provides advice and recommendations to MFAC regarding all accreditation related issues for accredited Psychedelic-Assisted Psychotherapy facilities in Alberta.
- Provides guidance to the accreditation department of CPSA on accreditation standards and the assessment of facility compliance with those standards.
- Considers and makes an initial determination on requests for exemption from standards.
- Advises MFAC on the addition of prescribed health services to CPSA Bylaws.
- Provides recommendation to MFAC on the accreditation status of facilities following periodic review.
- May undertake other accreditation activities at the direction of MFAC.

## **Membership**

Committee members are appointed annually by MFAC for a maximum of a six-year term.

Membership is comprised of a minimum of 7 and a maximum of 10 members.

Membership is based on considerations including content expertise for disciplines relevant to the practice of Psychedelic-Assisted Psychotherapy in Alberta, geographic location, urban versus rural and public versus private representation. Members who serve by virtue of their position, serve as long as they fill that position.

Committee representation includes but is not limited to:

- Psychiatry
- Non-Physician Therapist (e.g. Psychologist, Social Worker)
- Physician in addictions medicine
- Psychiatric Nurse
- Pharmacist
- Anesthesiologist/Anesthetist
- Family Medicine Doctor/General Practitioner

CPSA staff may attend as observers.

Administrative support for the Advisory Committee is provided by CPSA accreditation department staff.

The Chair is appointed annually by MFAC from among the members of the Advisory Committee for a maximum of three consecutive years. Current members are provided with an opportunity to have their name stand for consideration for this role.

## **Roles and Responsibilities**

The Committee considers all issues related to the provision of Psychedelic-Assisted Psychotherapy services. Those issues include, but are not restricted to, the following:

1. The development, revision, and maintenance of standards which promote safety and quality provision of services by reviewing the following;
  - Stakeholders feedback
  - Standard revision requests
  - Currency of reference standards
2. Providing advice to the Accreditation program or MFAC on assessment of compliance to standards.
3. Providing recommendations to the accreditation program or MFAC on inspections and inquiries of the ownership and operation of Psychedelic-Assisted Psychotherapy facilities requiring accreditation in Alberta.
4. Providing recommendations to the accreditation program or MFAC on matters relating to the provision of prescribed health services, including introduction of new prescribed health services/technologies.
5. Considering and making a determination on requests for exemptions from standards.
6. Providing support for educational, safety and quality improvement initiatives.
7. Facilitating the introduction of new services/technologies.

In conducting its business and preparing advice for MFAC, the Committee may review/receive items including the following:

- Scientific literature;
- Standards in other jurisdictions
- Written and oral presentations from stakeholders.
- Advice from expert working groups
- Other as the Committee may find helpful

## **Meetings**

### **Frequency:**

- Meetings are held two (2) times a year and at the request of the Chair. Other additional ad hoc meetings may be called as required.

### **Procedures:**

- Meetings are held in-person or virtually, at the discretion of the CPSA / Chair.
- Committees may determine procedures to be used at meetings.
- In the absence of the Chair, an alternate will be selected from the members present.

### **Committee Attendance:**

Committee members who fail to attend three consecutive meetings will be contacted by the Assistant Registrar to discuss their committee membership including potential removal from the committee.

### **Decision Making**

- Quorum shall be 50% of voting Committee members. Where one-half of the committee is not a whole number, quorum shall be taken as the whole number which is closest to and greater than one-half.
- Committee decisions may be made by consensus or majority vote.

Decisions by Consensus: Following discussion, all members of the Committee agree with a proposed motion. The Committee Chair will determine agreement or not. A motion approved by consensus that requires approval of MFAC, will be forwarded as a Committee recommendation. If there is not consensus, the Chair will facilitate a majority vote.

Decisions by Majority vote: Motions are made, discussed and voted on. A majority vote of Committee members present and not abstaining from voting at a meeting decides a vote. If the vote is tied, the motion is defeated. A motion carried that requires approval of MFAC, will be forwarded to MFAC as a Committee recommendation.

### **Records of the Committee:**

Minutes shall be recorded for all meetings and will be approved by the Committee at its next meeting.

### **Confidentiality:**

- All written materials and discussions related to decisions made at the meetings of the Committee are confidential except that information deemed necessary to communicate the decision to stakeholders.
- All Committee members are required to sign confidentiality agreements on an annual basis.

**Conflict of Interest:**

- Conflicts of interest pertaining to one or more agenda items must be routinely disclosed at the beginning of each meeting
- All Committee members are required to sign conflict of interest disclosure statements on an annual basis.

**Next Regular Review Date – 2029**