

ATTENDEES

Council Members: Voting:

- Stacey Strilchuk, BA, Chair
- Richard Buckley, MD, FRCS
- Nicole Cardinal, MD, CCFP, Executive Committee Member-at-Large
- Patrick Etokudo, M.Sc, FSCMP
- Daisy Fung, BMSc, MD, CCFP
- Maryana Kravtzenyuk
- Levonne Louie, BSc., BComm, MBA, ICD.D.

- Jaelene Mannerfeldt, MD MSc FRCSC, Vice Chair (attending online)
- Lyle Oberg, ECA, MD
- Oluseyi Oladele, MD, CCFP, FCFP
- Laurie Steinbach, BSW, BEd (attending online)
- Ian Walker, MD, MA
- Tyler White

Council Members: Non-Voting:

- Todd Anderson, MD, FRCP(C), FCAHS, Dean Cumming School of Medicine
- Sarah Cook MBBS(Lon) BSc PgDip(ICR) MRCP(UK) (attending online for a portion of the meeting)

- Brenda Hemmelgarn, MD, PhD, Dean FoMD
- Gareth Jones

Regrets:

Additional Attendees:

- Scott McLeod, MD, CCFP, FCFP, Registrar
- Michael Neth, PEng, Chief of Staff
- Sue Welke, MSc, Program Manager, Governance
- Kerry-Ann McPherson, MSc, Senior Executive Assistant, Recorder
- Kimberley Murphy, Executive Assistant, Recorder

- Charl Els, MBChB, FCPsych[SA], MMedPsych(cum laude), Dip.ABAM, MROCC, DESS, ACBOM, FIAIME, Assistant Registrar
- Dawn Hartfield, Assistant Registrar, Professional Conduct

- Ed Jess, BA, Chief Innovation Officer
- Gordon Giddings, MD MBA FCFP, Assistant Registrar
- Jeremy Beach, MBBS, MD, FRCPC, Assistant Registrar
- Nazrina Umarji, B.Ed, JD, Hearings Director and In-house Legal Counsel
- Tracy Simons, CPA, CA, Chief Financial Officer

Regrets:

- Michael Caffaro, MD, Assistant Registrar

Guests: (External)

- Minister Adriana LaGrange

Resources for Council Members:

- **CPSA Strategic Plan**
- **CPSA Council Reference Manual**
- **Principles to Guide Council Interactions**
- **Council Conflict of Interest Policy**

- **Council Member Code of Conduct Policy**
- **Councillor's Oath**
- **CPSA Values**
- **Commonly used Acronyms**

Thursday, September 7, 2023

Time			
0730		Breakfast	All
0800	IC1	In-camera Session (Council and CPSA Team and others by invitation)	Stacey Strilchuk
	IC1.1	Chair's opening remarks and review of previous Council meeting feedback	Stacey Strilchuk
	IC1.2	Adoption of In-camera agenda and approval of In-camera Minutes	Stacey Strilchuk
		IC1.2.1 Adoption of In-camera Agenda	
		IC1.2.2 Approval of In-camera Minutes, May 25-26, 2023	
Adjournment of In-camera session			
Time		Topic	Presenters
0845	1.0	Call to Order of Public Session	Stacey Strilchuk
	1.1	Chair Opening Remarks	
	1.2	Land Acknowledgement	Todd Anderson
	1.3	Conflict of Interest Declaration (Real, Potential or Perceived)	
0900	2.0	Adoption of Agenda and Approval of Minutes	Stacey Strilchuk
	2.1	Adoption of Agenda	
	2.2	Approval of Minutes	
		2.2.1 May 25-26, 2023 Council Meeting Minutes	
	3.0	Consent Agenda <i>Consent Agenda matters are proposed for unanimous consent and without debate, however Council members may seek clarification or ask questions. Any Council member may also request that a consent agenda item be moved to the regular agenda by notifying the Chair prior to the adoption of the Agenda. By approving the consent agenda, any individual approvals such as those noted below are considered approved.</i>	Stacey Strilchuk

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- 3.1 Executive Committee
 - 3.1.1 Meeting Summary Report (*for information*)

 - 3.2 Governance Committee
 - 3.2.1 Meeting Summary Report (*for information*)
 - 3.2.2 2022 Committee Annual Reports (*for approval*)
 - 3.2.3 Indigenous Advisory Circle TOR (*for approval*)
 - 3.2.4 Indigenous Advisory Circle member appointment (*for approval*)
 - 3.2.5 Registrar and CEO Performance Review Policy (*for approval*)
 - 3.2.6 HT/CRC Appointments (*for approval*)

 - 3.3 Finance and Audit Committee
 - 3.3.1 Meeting Summary Report (*for information and 1 item for approval*)

 - 3.4 Healthier Albertan Grants (*for information*)

 - 3.5 Updated Standards of Practice review process (*for information*)

 - 3.6 PD Council Report – submitted by Levonne Louie (*for information*)

 - 3.7 Council Meeting Schedule 2025 (*for approval*)

ACTION: Approval items as noted above

4.0 Executive Reports

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| 0910 | 4.1 | Chair’s Report (<i>for information</i>) | Stacey Strilchuk |
| 0925 | 4.2 | Registrar’s Report (<i>for information and 2 recommendations for approval</i>) | Scott McLeod |

1025	COMFORT BREAK
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1040 5.0 Department Reports

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| 5.1 | Continuing Competence | Charl Els |
| | 5.1.1 PPIP Presentation (<i>for information</i>) | Assistant Registrar |

1055	5.2	Physician Health Monitoring 5.2.1 PHMP Realignment and Divestment (<i>for information</i>)	Charl Els & Jeremy Beach Assistant Registrars
1130	GUEST	Official Visit and Greetings	Minister of Health Adriana LaGrange
1200	LUNCH BREAK		
1245	5.3	Professional Conduct 5.3.1 Project Bluebird Update (<i>for information</i>)	Dawn Hartfield Assistant Registrar
1345	5.4	Registration 5.4.1 Sponsorship (<i>for information</i>)	Bruce Leisen Director Registration
1410	COMFORT BREAK		
1425	6.0	Council Committee Reports	
	6.1	Finance and Audit Committee 6.1.1 2024 Business Plan and Budget (<i>4 recommendations for approval</i>)	Levonne Louie and Daisy Fung, Co-chairs, Finance and Audit Committee
1540	6.2	Governance Committee 6.2.1 In-camera Guidelines Policy (<i>for approval</i>) 6.2.2 Decision-making Outside of Council meetings policy (<i>for approval</i>)	Levonne Louie and Laurie Steinbach, Co-chairs, Governance Committee
1600	6.3	Anti-Racism Anti-Discrimination Action Advisory Committee (ARADAAC) 6.3.1 Meeting Summary Report (<i>for information</i>)	Daisy Fung Committee Chair

1610	6.4	Indigenous Advisory Circle 6.4.1 Update (verbal) (<i>for information</i>)	Tyler White Circle Co-Chair
1620	7.0	Standing items	
	7.1	Strategic Plan 7.1.1 KPIs Update (<i>for discussion</i>)	Ed Jess Chief Innovation Officer
1630	8.0	New Business (September 2023: no items submitted in advance)	
1630	9.0	Adjournment of Public session	

IN-CAMERA SESSION

1655	IC2	In-camera Session	Stacey Strilchuk
	IC2.1	2024 Executive Committee (<i>for approval</i>) (Council and CPSA Team)	Levonne Louie and Laurie Steinbach Co-chairs Governance Committee
1705	IC2.2	Council Only	Stacey Strilchuk
1715		Adjournment of In-camera session	

Friday, September 8, 2023 In-camera session starting at 0800 (Breakfast for Council and Executive Team members available at 7:30 a.m.)

Time	Topic	Presenters
0730	Breakfast	
0800	IC3 Call to Order of In-camera session (Council and CPSA Team and others by invitation)	Stacey Strilchuk
	IC3.1 Chair Opening Remarks	
	IC3.2 Land Acknowledgement	Levonne Louie
	IC3.3 Cyber Security Update (<i>for information</i>)	Jim Kiddoo Chief Information Officer
0910	Adjournment of In-camera session	
0930	Council Learning: KAIROS Blanket Exercise Location: Concourse Level of Telus House (same building as CPSA offices) KAIROS Blanket Exercise	Facilitated by Musée Héritage Museum
1200	LUNCH Location: CPSA Council Lounge Council members are welcome to stay for lunch, or take a boxed lunch and depart	