

Attendees:

Council Members - Voting:

- Stacey Strilchuk, BA, Chair
- Jaelene Mannerfeldt, MD MSc FRCS, Vice Chair
- Nicole Cardinal, MD, CCFP, Executive Committee Member-at-Large
- Richard Buckley, MD, FRCS
- Patrick Etokudo, M.Sc, FSCMP

Council Members – Non-Voting:

- Todd Anderson, MD, FRCP(C), FCAHS, Dean Cumming School of Medicine

Additional Attendees:

- Scott McLeod, MD, CCFP, FCFP, Registrar
- Michael Neth, PEng, Chief of Staff
- Gail Jones, BComm, Senior Executive Assistant
- Sue Welke, MSc, Program Manager, Governance
- Nazrina Umarji, B.Ed, JD, Hearings Director and In-house Legal Counsel
- Jeremy Beach, MBBS, MD, FRCPC, Assistant Registrar
- Michael Caffaro, MD, Assistant Registrar

Guests (Internal):

- Dean Blue, Director, Accreditation
- Melissa Campbell, Senior Advisor, Communications
- Chantelle Dick, BA, Standards of Practice Advisor
- Patrick Litwin, Program Manager, PFT and Sleep Medicine
- Keely McBride, BA, MPH, Manager, Policy
- Tanya Northfield, Program Manager, Physician Practice Improvement Program
- Kennedy Schultz, Coordinator, Communications

Regrets:

- Oluseyi Oladele, MD, CCFP, FCFP

Resources for Council Members:

- **CPSA Strategic Plan**
- **CPSA Council Reference Manual**
- **Principles to Guide Council Interactions**
- **Council Conflict of Interest Policy**

- Daisy Fung, BMSc, MD, CCFP
- Maryana Kravtsenyuk
- LeVonne Louie, BSc., BComm, MBA, ICD.D.
- Lyle Oberg, ECA, MD
- Laurie Steinbach, BSW, BEd
- Ian Walker, MD, MA
- Tyler White

- Gareth Jones
- Michael Taylor MD MSc MBA

- Dawn Hartfield, Assistant Registrar, Professional Conduct
- Charl Els, MBChB, FCPsych[SA], MMedPsych(cum laude), Dip.ABAM, MROCC, DESS, ACBOM, FIAIME, Assistant Registrar
- Gordon Giddings, MD MBA FCFP, Assistant Registrar
- Ed Jess, BA, Chief Innovation Officer
- Tracy Simons, CPA, CA, Chief Financial Officer

Guests (External)

- Pierre Chue MBChB, FRCPsych, LMCC, FRCPC, DABPN, MSc, CCST, Professor, Faculty of Medicine and Dentistry, Adjunct Academic Colleague, Faculty of Pharmacy & Pharmaceutical Science, University of Alberta

- Brenda Hemmelgarn, MD, PhD, Dean FoMD

- **Council Member Code of Conduct Policy**
- **Councillor's Oath**
- **CPSA Values**
- **Commonly used Acronyms**

Thursday, May 25, 2023, starting at 0800

Time	Topic	Presenters
0800	1.0 Call to Order, Introductions, and Check-in for In-Camera Session (Council and Executive Team and others by invitation)	Stacey Strilchuk
	1.1 Approval of In-Camera agenda and items on In-Camera consent agenda: <ul style="list-style-type: none"> Minutes-in-camera, February 23 and 24, 2023 ACTION: For approval <u>PROPOSED MOTION:</u> <i>That Council approves the in-camera agenda and items on the in-camera consent agenda as circulated.</i>	Stacey Strilchuk
0815	1.2 Chair’s opening remarks <ul style="list-style-type: none"> Review of Council Feedback ACTION: For discussion	Stacey Strilchuk
0830	1.3 CPSA Healthier Albertan Grant ACTION: For discussion	Richard Buckley Tracy Simons
0845	2.0 Call to Order and Introductions – public session	Stacey Strilchuk
	2.1 Traditional Territorial Acknowledgement	Maryana Kravtsenyuk
	2.2 Conflict of Interest Declaration (Real, Potential or Perceived)	Stacey Strilchuk
	2.3 Approval of agenda and consent agenda items	Stacey Strilchuk

*Consent Agenda matters are proposed for unanimous consent and without debate, however Council members may seek clarification or ask questions. Any Council member may also request that a consent agenda item be moved to the regular agenda by notifying the Chair **prior** to the meeting. By approving the consent agenda, any individual approvals such as those noted below are considered approved.*

- Minutes, February 23 and 24, 2023, confirmation of approval re: electronic vote, December 30, 2022, confirmation of approval re: electronic vote, May 10, 2023 (**for approval**)
- Executive Committee Meeting Summary Report (**for information**)
 - Registrar Performance Evaluation 2023 Process (**for approval**)
 - Council Effectiveness Evaluation Policy (**for approval**)
- Finance and Audit Committee Meeting Summary Report (**for information**)
- Governance Committee Meeting Summary Report (**for information**)
 - Appointment to Anti-Racism Anti-Discrimination Action Advisory Committee (**for approval**)
 - Council Retreat 2024 (**for approval**)
- Medical Facility Accreditation Committee Meeting Summary Report (**for information**)
 - Standards for Non-Hospital Surgical Facility Accreditation: General (**for approval**)
- Registration:
 - Currency of Practice (**for information**)
 - Policy – Non-clinical register for limited practice members (**for approval**)
 - Non-accredited approvals (**for information**)

ACTION: For information and/or approval as noted above

PROPOSED MOTION:

That Council approves the agenda and items on the Consent agenda as circulated.

ACTION: For discussion and approval as noted above.

PROPOSED MOTIONS:

That Council approves the CPSA Committees Policy as circulated.

That Council approves the development of a process to consult with the general membership regarding changes to the way in which Council is populated.

That Council approves the following motion relative to the conclusion of nominations for the position of Council Chair:

That, Jaelene Mannerfeldt be confirmed as the unopposed candidate for the position of Chair for a term of one year commencing Jan. 1, 2024.

1115	4.3	<p>Medical Facility Accreditation Committee</p> <ul style="list-style-type: none"> • Psychedelic Assisted Psychotherapy (PAPT) Accreditation Standards 	<p>Gordon Giddings, Assistant Registrar, Accreditation</p>
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ACTION: For approval

PROPOSED MOTION:

That Council approves the new Psychedelic-Assisted Psychotherapy Accreditation Standards.

1145	4.4	<p>Building Fund Initiatives Working Group</p> <ul style="list-style-type: none"> • CPSA Healthier Albertan Grant 	<p>Richard Buckley, Chair, Building Fund Initiatives Working Group</p>
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ACTION: For approval

PROPOSED MOTION:

That Council approves providing grant funding to the proposals as reviewed and vetted by the Building Fund Initiatives Working Group.

1200 (noon) LUNCH BREAK

1300 4.5 Anti-Racism Anti-Discrimination Action Advisory Committee
ACTION: For information
Daisy Fung, Chair, Anti-Racism Anti-Discrimination Action Advisory Committee

1315 4.6 Indigenous Advisory Circle
ACTION: For information
Tyler White, Co-chair, Indigenous Advisory Circle

1330 5.0 Registration

5.1 Update - Alberta Sponsorship Model for Practice Readiness Assessments
ACTION: For discussion
Michael Caffaro, Assistant Registrar, Registration

1400 6.0 Annual Report

ACTION: For information and review
Melissa Campbell Kennedy Schultz, Communications Department

1415 COMFORT BREAK

1430 7.0 Standards

7.1 Approving Standards for Consultation

- Proposal for a new process
- Consultation 026 – approval for consultation:
 - *Establishing the Physician-Patient Relationship*
 - *Responsibility for a Medical Practice*
 - *Terminating the Physician-Patient Relationship*
 - *Restricted Activities*

ACTION: For discussion and approvals
Michael Neth, Chief of Staff
PROPOSED MOTIONS:
That Council approves the proposed modification to the CPSA Standard of Practice Consultation Process.

That Council approves the following standards as presented for formal consultation:

- *Establishing the Physician-Patient Relationship*
- *Responsibility for a Medical Practice*
- *Terminating the Physician-Patient Relationship*
- *Restricted Activities*

TRANSITION TO IN-CAMERA SESSION

1500	8.0	In-Camera (Council and Executive Team Members, others by invitation)	
	8.1	Council Education	Dr. Jeff Carter, FSMB, Chair
		<ul style="list-style-type: none"> • Presentation from Federation of State Medical Boards – Diversity, Equity and Inclusion 	
1615	9.0	Adjournment	

Friday, May 26, 2023, starting at 0800

Time	Topic	Presenters
0800	9.0 Call to Order and Introductions – Public Session	Stacey Strilchuk
	9.1 Traditional Territorial Acknowledgement	Gail Jones
0815	10.0 Strategic Plan – follow up from February meeting.	Scott McLeod
	<u>ACTION:</u> For information and approval of the revised approach regarding Key Performance Indicators and Targets	
	<u>PROPOSED MOTION:</u> That Council approves the approach for reporting on the 2024 Key Performance Indicators (KPI) and targets.	
0845	11.0 Department Presentation – Continuing Competence	Charl Els, Assistant Registrar, Continuing Competence
	<ul style="list-style-type: none"> Physician Practice Improvement Program 	
	<u>ACTION:</u> For information	
0915	Transition to In-Camera Session	
0930	12.0 Government Relations Presentation by CPSA Government Relations Consultant	Stacey Strilchuk Scott McLeod
	<u>ACTION:</u> for information	
1015	COMFORT BREAK	
1030	13.0 In-Camera (Council and others by invitation)	
	13.1 Council Roles and Responsibilities - Appeal and Review Panels	Nazrina Umarji
	<u>ACTION:</u> For discussion	
	13.2 Council and Registrar: Registrar and CEO Evaluation – Goals and Objectives for	Stacey Strilchuk Scott McLeod

2023		
<u>ACTION:</u> For information and discussion		
13.3	Council Only	Stacey Strilchuk
Noon		LUNCH
1300	14.0	Adjournment