

Date: November 29, 2022

Expression of Intent

Question	Response
Where do I find the requirements for the Expression of Intent?	The requirements are outlined in Appendix A – Expression of Intent Submission Form. Please refer to Page 20 of the Request for Proposal .
What level of detail is required for the proposal topic on the Expression of Intent Submission Form?	Please keep to a short and brief statement. One to two sentences to describe the proposal topic are sufficient.
Can I include more than one name on the Expression of Intent Submission Form as the applicant?	Yes, you can add two additional names on the Expression of Intent Submission Form. We will send further communication about the grant to the individuals listed on the form.
On the Expression of Intent Submission Form, whose name should I put forward for the “Contact Name” field?	The person in the “Contact Name” field should be responsible for the final document submission and would be the primary contact CPSA can reach out to for further questions or updates about the grant process.

Applicant Eligibility

Question	Response
Is the grant only for physicians?	All Alberta-based organizations and/or individuals with a project, initiative and/or research that will benefit the health of Albertans or improve their care are encouraged to apply. The applicant does not have to be a physician.

<p>I have practice license in Alberta and another province. I'm also a Professor of Medicine at a Canadian university outside of Alberta. Would I be eligible to apply?</p>	<p>The grant funding is available for Alberta-based organizations and/or individuals. The primary recipient of the funds must be a resident of Alberta.</p> <p>Being a resident and professor outside of Alberta, you would unfortunately not be eligible.</p>
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<p>I work for AHS. Would I be eligible to apply?</p>	<p>You would be eligible if you applied as an individual or with another eligible partner group.</p> <p>AHS, as an organization, would not be eligible to receive the grant funding as it is a governmental organization.</p>
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<p>I'm from a Primary Care Network (PCN). Would I be eligible to apply?</p>	<p>Yes, PCNs is a nonprofit organization, which makes it eligible to apply and receive funds.</p>
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<p>Will CPSA accept a proposal from a for-profit company?</p>	<p>Expressions of Intent from any for-profit companies will not be accepted.</p>
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<p>How can I inform CPSA about my organization's nonprofit/charitable status?</p>	<p>You will need to submit confirmation of your organization's nonprofit/charitable status.</p> <p>Other nonprofit organizations such as registered cooperatives and societies are also eligible to apply.</p>
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Allowable Partners

Question	Response
<p>Would partner with the following organizations affect my eligibility for the grant?</p> <ul style="list-style-type: none"> • AHS-affiliated programs/services: Brain injury rehabilitation services, Calgary 	<p>The primary recipient of funds must be a non-government agency, therefore AHS would not be eligible to receive funds. However, AHS-affiliated programs/services could be partners within the project, initiative or research.</p>

- brain injury program and ACH Child's concussion program, etc.
- Community partners: primary care network.

Can I partner with organizations outside of Canada but have Canadian clients (including clients from Alberta)?

The grant is only available for Alberta-based organizations and/or individuals, and the funds must be used within Alberta.

If your project, initiative or research is done in Alberta, then you would be eligible to apply.

Project Eligibility

Question	Response
<p>How can I ensure my project meets the eligibility criteria?</p>	<p>The grant will provide funding to support Alberta-based organizations and/or individuals with their projects, initiatives and/or research that:</p> <ul style="list-style-type: none"> • Align with at least one of CPSA's strategic directions, and • Will directly benefit the health of Albertans or improve their care. <p>For more details, please refer to the "Principles" section of the Request for Proposal.</p>

Can I use the grant funding for an existing project?

While the intent of the grant is to support new projects, initiatives and/or research that can benefit the health of Albertans or improve their care, you may use the funds to support **an expansion of an existing project** if it aligns with at least one of [CPSA's five strategic directions](#).

In your proposal, please clearly indicate how the funds would help complete your project while meeting the principles outlined in the [Request for Proposal](#).

I could utilize the grant for several projects I have in mind. Depending on the answers I receive to my questions, I may change the proposal topic. Can I change the proposal topic after submitting an Expression of Intent?

You must submit a separate Expression of Intent for each proposal topic. Each proposal will then be evaluated separately.

I'm interested in submitting an Expression of Intent, but there are two different programs (topics) I think would be a good fit for the grant. Can I submit two applications?

Yes, you can submit more than one application. A separate Expression of Intent would be required for each proposal topic.

Can I use the funds for a collaborative work (e.g., running a lab)?

The intent of the grant is for a specific project, initiative and/or research that can directly benefit the health of Albertans or improve their care.

Grant funding is not eligible to support general operations of an organization.

How can I identify my project will be sustainable beyond the grant funding. Are projects with continued grant and donor funding acceptable?

Yes, continued grant and donor funding would be acceptable.

Allowable expenses

Question	Response
<p>What can I use the funds for?</p>	<p>While the intent of the grant is to support new projects, initiatives and/or research that can benefit the health of Albertans or improve their care, you may use the funds to support an expansion of an existing project if it aligns with at least one of CPSA's five strategic directions.</p> <p>However, you cannot use the funds to:</p> <ul style="list-style-type: none"> • Support the general operations of an organization; nor • Purchase infrastructure or new equipment.
<p>Can I use the funds to pay for staff who are solely working on the project?</p>	<p>Yes, you may use the funds to pay for the staff directly supporting this new project, initiative and/or research (e.g., a study nurse solely working on the project).</p> <p>Grant funding is not eligible to support general operations of an organization.</p>
<p>Is there a minimum value threshold for buying an equipment that can support my project?</p>	<p>No, equipment falls under capital expenditures; therefore, you cannot use the funds to buy any equipment. However, you can find a partner that will provide such capital funding.</p>

Others

Question	Response
<p>Would CPSA be offering an online Q&A session for the grant?</p>	<p>We will not host an online Q&A session. Please submit your questions to us by email before 4 p.m. on Jan. 4, 2023.</p>