

Attendees:

Council Members - Voting:

- Stacey Strilchuk, President
- Jaelene Mannerfeldt, Vice President
- Daisy Fung, Executive Committee Member-at-Large
- Richard Buckley
- Nicole Cardinal
- Patrick Etokudo

Council Members – Non-Voting:

- Todd Anderson
- Brenda Hemmelgarn

Additional Attendees:

- Scott McLeod, Registrar
- Gail Jones, Senior Executive Assistant (Recording Secretary)
- Sue Welke, Program Manager, Governance
- Pam Gill, Hearings Director and In-house Legal Counsel
- Nazrina Umarji, returning Hearings Director and In-house Legal Counsel

Guests (Internal):

- Ms. Keely McBride, Program Manager, Policy
- Ms. Chantelle Dick, Standards of Practice Advisor
- Dr. Nicole Kain, Program Manager, Research and Evaluation
- Dr. Nancy Hernandez-Ceron, Data Analyst
- Dr. Danielle Michaels, Senior Medical Advisor
- Dr. Monica Wickland-Weller (attending virtually)

Resources for Council Members:

- **CPSA Strategic Plan**
- **CPSA Council Reference Manual**
- **Principles to Guide Council Interactions**
- **Council Conflict of Interest Policy**

- Christopher Fung
- Levonne Louie
- Linda McFarlane
- John O'Connor
- Laurie Steinbach
- Ian Walker
- Tyler White (December 1 only)

- Chaim Katz
- Michael Taylor (attending virtually as able)

- Jeremy Beach, Assistant Registrar
- Michael Caffaro, Assistant Registrar
- Charl Els, Assistant Registrar
- Gordon Giddings, Assistant Registrar
- Dawn Hartfield, Assistant Registrar
- Ed Jess, Chief Innovation Officer
- Tracy Simons, Chief Financial Officer

Guests (External):

- Dr. Ehi Iyayi, Chair, Anti-Racism Anti-Discrimination Action Advisory Committee (attending virtually)
- Dr. Maryana Kravtsenyuk, Council member elect
- Dr. Oluseyi Oladele, Council member elect (attending virtually)
- Mr. Gareth Jones, incoming student observer
- Dr. Jay Rosenfield, former president Medical Council of Canada (attending virtually)
- Ms. Cathy Chichak, Canadian Strategy Group
- Ms. Reagan Bartel, Director of Health, Metis Nation of Alberta and member of the Indigenous Health Advisory Circle

- **Council Member Code of Conduct Policy**
- **Councillor's Oath**
- **CPSA Values**
- **Commonly used Acronyms**

Thursday, December 1, 2022 starting at 0800

Time	Topic	Presenters
0800	1.0 Call to Order, Introductions, and Check-in for In-Camera Session (Council and Executive Team)	Stacey Strilchuk
	<p>1.1 Approval of In-Camera agenda and items on In-Camera consent agenda:</p> <ul style="list-style-type: none"> Minutes-in-camera, September 8, 9 and September 26, 2022 <p>ACTION: For approval</p> <p>PROPOSED MOTION: <i>That Council approves the in-camera agenda and items on the in-camera consent agenda as circulated.</i></p>	Stacey Strilchuk
	<p>1.2 Approval of Council Effectiveness Survey Questions</p> <p>ACTION: For approval</p> <p>PROPOSED MOTION: <i>That Council approves the 2022 Council Effectiveness questionnaire.</i></p>	Levonne Louie
0815	<p>1.3 President’s opening remarks</p> <ul style="list-style-type: none"> Feedback from September Council Meeting <p>ACTION: For discussion</p>	Stacey Strilchuk
0830	2.0 Call to Order and Introductions – public session	Stacey Strilchuk
	2.1 Traditional Territorial Acknowledgement	John O’Connor

2.2 Conflict of Interest Declaration (Real, Potential or Perceived) Stacey Strilchuk

2.3 Approval of agenda and consent agenda items Stacey Strilchuk

*Consent Agenda matters are proposed for unanimous consent and without debate, however Council members may seek clarification or ask questions. Any Council member may also request that a consent agenda item be moved to the regular agenda by notifying the Chair **prior** to the meeting. By approving the consent agenda, any individual approvals such as those noted below are considered approved.*

- Minutes, September 8 and 9, 2022 and decision items from September 8 and 9, 2022 in-camera session, minutes from Emergency Meeting on September 26, 2022, confirmation of electronic vote re: election results (**for approval**).
- Appointment of Hearings Director (**for approval**)
- Competence Committee Meeting Summary Report (**for information**)
- Finance and Audit Committee Meeting Summary Report (**for information**)
- Governance Committee Meeting Summary Report (**for information**)
 - Terms of Reference (**for approval**)
 - Competence Committee
 - Governance Committee
 - Medical Facility Accreditation Committee
 - Committee Chair appointments (**for approval**)
 - Committee appointments – Council Members (**for approval**)
 - Committee appointments – Non-Council members (**for approval**)
- Legislation and Bylaw Committee – Committee Meeting Summary Report (**for information**)
- Medical Facility Accreditation Committee Meeting Summary Report (**for information**)
- Report re: Attendance at Siksika’s Every Child Matters Powwow (**for information**)

ACTION: For information and/or approval as noted above

PROPOSED MOTION:

That Council approves the agenda and items on the Consent agenda as circulated.

3.0 Reports

0900 3.1 President’s Report Stacey Strilchuk

ACTION: For information/discussion

0915 3.2 Registrar’s Report Dr. Scott McLeod

ACTION: For information and discussion

1015 COMFORT BREAK

1030 4.0 Registration

4.1 Accelerated Practice Readiness Assessment Pilot (verbal) Dr. Michael Caffaro

ACTION: For information

4.2 Alberta Sponsorship Model for Practice Readiness Assessments Dr. Michael Caffaro

ACTION: For information and approval

PROPOSED MOTION:

That Council approves the proposal, as outlined in the attached briefing note, to expand the Alberta Physician Sponsorship Model beyond Alberta Health Services (AHS).

1130 5.0 Committee Reports

5.1 Legislation and Bylaw Committee Report Christopher Fung,
Chair, Legislation and
Bylaw Committee

5.1.1 Executive Elections Policy

ACTION: for approval

PROPOSED MOTION:

That Council approves the revisions to the Executive Elections Policy as recommended by the Legislation and Bylaw Committee

5.1.2 Proposed Bylaw Revisions

ACTION: for approval

PROPOSED MOTION:
It is recommended that CPSA Council approves the proposed changes to the CPSA Bylaws for Phase 1 of the Bylaw Review.

1215

LUNCH BREAK

5.0 Committee Reports (continued)

1300	5.2	Anti-Racism Anti-Discrimination Action Advisory Committee Report	Dr. Ehi Iyayi, Chair, Anti-Racism Anti-Discrimination Action Advisory Committee
		<u>ACTION:</u> For information	
1315	5.3	Indigenous Health Advisory Circle	Tyler White, Co-chair, Indigenous Advisory Circle
		<u>ACTION:</u> For information	
1330	5.4	Building Fund Initiatives Working Group	Linda McFarlane, Chair, Building Fund Initiatives Working Group
		<u>ACTION:</u> For information	
1345	5.5	History Project	Dr. Scott McLeod
		<u>ACTION:</u> For discussion and approval	
		<u>PROPOSED MOTION:</u> <i>That Council approves pausing the History Project, bringing it back for Council discussion in December 2023, as a possible project for 2024 or 2025.</i>	

1400

COMFORT BREAK

6.0 Standards

1415	6.1	Consultation 024 – approval for implementation <ul style="list-style-type: none"> • <i>Restricted Activities</i> 	Ms. Keely McBride and Ms. Chantelle Dick
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ACTION: For discussion and approval.

PROPOSED MOTION:

That Council approves the Restricted Activities standard of practice as presented for implementation Dec. 31, 2022.

6.2	Consultation 025 – approval for consultation <ul style="list-style-type: none"> • Female Genital Mutilation • Safe Prescribing • Medical Assistance in Dying (MAiD) 	Dr. Danielle Michaels Dr. Monica Wickland- Weller Dr. Michael Caffaro
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ACTION: For discussion and approval as noted below.

PROPOSED MOTION:

That Council approves the draft Female Genital Mutilation, Medical Assistance in Dying, and Safe Prescribing for Opioid Use Disorder standards of practice as presented for consultation.

1515 **7.0 In Camera (Council and others by invitation)**

7.1	Government Relations Update	Stacey Strilchuk and Dr. Scott McLeod
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ACTION: For information and discussion

7.2	Council only – Registrar Performance Review	Stacey Strilchuk
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ACTION: For information and discussion

Friday, December 2, 2022 starting at 0800

Time	Topic	Presenters
0800	8.0 Call to Order for In-Camera Session (Council and Executive Team and others by invitation)	Stacey Strilchuk
0815	9.0 Call to Order and Introductions for public session	Stacey Strilchuk
	9.1 Traditional Territorial Acknowledgement	Levonne Louie
0900	10.0 Professional Conduct	
	10.1 Update – Project Bluebird	Dr. Dawn Hartfield
	<u>ACTION:</u> For information and discussion	
1030	COMFORT BREAK	
1045	11.0 Executive Committee Report	Stacey Strilchuk Dr. Jay Rosenfield
	<ul style="list-style-type: none"> Governance Review Implementation – Competence based, skills matrix to fill positions on Council 	
	<u>ACTION:</u> For information, discussion and approval	
	<u>PROPOSED MOTION:</u>	
	<i>That Governance Committee reviews information about nominations models/skills matrices, at its first meeting of 2023, and makes a recommendation to Council regarding CPSA moving to a competency-based selection of Council members.</i>	
1200	Lunch	

1300 **12.0 Strategic Action Plan - Update**

Mr. Ed Jess and
Dr. Scott McLeod

ACTION: For information

13.0 Council Education

1315 **13.1 Presentation from Research and Evaluation Unit (REVU)**

Mr. Ed Jess,
Dr. Nicole Kain and
Dr. Nancy
Hernandez-Ceron

ACTION: For information and discussion

1415 **13.2 Finance 101**

Ms. Tracy Simons

ACTION: For information and discussion

1445 **13.0 In Camera (Council and others by invitation)**

Stacey Strilchuk and
Ms. Sue Welke

- **Council Effectiveness Annual Survey**

Adjournment