

Attendees:

Council Members - Voting:

- Stacey Strilchuk, President
- Jaelene Mannerfeldt, Vice President
- Daisy Fung, Executive Committee Member-at-Large
- Richard Buckley
- Nicole Cardinal
- Patrick Etokudo

Council Members – Non-Voting:

- Todd Anderson
- Brenda Hemmelgarn

Additional Attendees:

- Scott McLeod, Registrar
- Susan Ulan, Deputy Registrar
- Gail Jones, Senior Executive Assistant (Recording Secretary)
- Shawn Knight, Chief of Staff
- Sue Welke, Program Manager, Governance

Guests (Internal):

- Ms. Keely McBride
- Mr. Jason MacDonald
- Dr. Monica Wickland-Weller (attending virtually)

Regrets:

Resources for Council Members:

- [CPSA Council Reference Manual](#)
- [Principles to Guide Council Interactions](#)
- [Council Conflict of Interest Policy](#)
- [Council Member Code of Conduct Policy](#)
- [Councillor's Oath](#)
- [CPSA Values](#)
- [Commonly used Acronyms](#)

- Christopher Fung
- Levonne Louie
- Linda McFarlane
- John O'Connor
- Laurie Steinbach
- Ian Walker
- Tyler White (attending virtually)

- Chaim Katz (attending virtually)
- Michael Taylor

- Jeremy Beach, Assistant Registrar
- Michael Caffaro, Assistant Registrar
- Charl Els, Assistant Registrar
- Gordon Giddings, Assistant Registrar
- Dawn Hartfield, Assistant Registrar
- Ed Jess, Chief Innovation Officer
- Tracy Simons, Chief Financial Officer
- Pam Gill, Hearings Director and In-house Legal Counsel

Guests (External):

- Dr. Ehi Iyayi, Chair, Anti-Racism Anti-Discrimination Action Advisory Committee (attending virtually)
- Steven Bellemare, Director, Strategic Engagement and Advocacy, CMPA (attending virtually)

Thursday, September 8, 2022 starting at 0800 (Breakfast for Council and Executive Team Members available at 0730)

Time	Topic	Presenters
0800	1.0 Call to Order, Introductions, and Check-in for In-Camera Session (Council and Executive Team)	Stacey Strilchuk, Council President
	1.1 Approval of In-Camera agenda and items on In-Camera consent agenda: <ul style="list-style-type: none"> Minutes-in-camera, May 26 and 27, 2022 ACTION: For approval (MOTION) <u>PROPOSED MOTION:</u> <i>That Council approves the in-camera agenda and items on the in-camera consent agenda as circulated.</i>	Stacey Strilchuk, Council President
0815	1.2 President’s opening remarks <ul style="list-style-type: none"> Feedback from May Council Meeting ACTION: For discussion	Stacey Strilchuk, Council President
0845	2.0 Call to Order and Introductions – public session	Stacey Strilchuk, Council President
	2.1 Traditional Territorial Acknowledgement	Richard Buckley, Council member
	2.2 Conflict of Interest Declaration (Real, Potential or Perceived)	Stacey Strilchuk, Council President

- 2.3 Approval of agenda and consent agenda items
- Consent Agenda matters are proposed for unanimous consent and without debate, however Council members may seek clarification or ask questions. Any Council member may also request that a consent agenda item be moved to the regular agenda by notifying the Chair **prior** to the meeting. By approving the consent agenda, any individual approvals such as those noted below are considered approved.*
- Minutes, May 26 and 27, 2022 and decision items from May 26 and 27, 2022 in-camera session, and minutes from Special Meeting on July 19, 2022 (**for approval**).
 - Council Meeting Schedule 2024 (**for approval**)
 - Competence Committee Meeting Summary Report (**for information**)
 - Finance and Audit Committee Meeting Summary Report (**for information**)
 - Governance Committee Report (**for information**)
 - Medical Facility Accreditation Committee Meeting Summary Report (**for information**)
 - Registration Policy updates (**for approval**)
 - Provisional Register Policy – Conditional Practice – General Practice/Family Medicine
 - Provisional Register Policy – Conditional Practice – Specialty Discipline Practice
 - CPSA Strategic Plan – print version (**for information**)

Stacey Strilchuk,
Council President

ACTION: For information and/or approval as noted above

PROPOSED MOTION:

That Council approves the agenda and items on the Consent agenda as circulated.

3.0 Reports

0915	3.1	President’s Report	Stacey Strilchuk, Council President
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ACTION: For information/discussion

	3.1.1	Council Retreat for 2023	Stacey Strilchuk, Council President
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ACTION: For review and approval

3.1.2 Registrar's Performance Evaluation – Process for 2022

Stacey Strilchuk,
Council President

ACTION: For approval

PROPOSED MOTION:

That Council approves:

1) the 2022 Registrar and CEO's Performance Management process; and

2) the President as the Lead with support of Executive Committee for the 2022 Registrar and CEO's Performance Management process.

1000

COMFORT BREAK

1015 3.2 Registrar's Report

Dr. Scott McLeod,
Registrar

ACTION: For information/discussion

1115 **4.0 Registration**

4.1 New Registration Category

Dr. Michael Caffaro,
Assistant Registrar

ACTION: For approval

PROPOSED MOTION:

THAT Council approves the final policy criteria that creates the registration category of "Non-Clinical" for certain regulated members.

1130 **5.0 Physician Resource Concerns in Alberta**

Dr. Scott McLeod,
Registrar

ACTION: For discussion

1200

LUNCH BREAK

6.0 Committee Reports

1300	6.1	Anti-Racism Anti-Discrimination Action Advisory Committee (ARADAAC) Report <u>ACTION:</u> For information	Dr. Ehi Iyayi, Chair, ARADAAC
1315	6.2	Indigenous Health Advisory Circle <u>ACTION:</u> For information	Tyler White Chair, Indigenous Advisory Health Advisory Circle
1330	6.3	Building Fund Initiatives Working Group <u>ACTION:</u> For discussion and approvals as noted below.	Linda McFarlane, Chair, Building Fund Initiatives Working Group

PROPOSED MOTIONS:

1. ***That Council approves the recommendations from the Building Fund Initiatives Working Group regarding:***
 - ***the principles for projects to be funded***
 - ***evaluation criteria and weighting for any project submissions***
 - ***the name of the grant***

 2. ***That Council approves the amendments to the Terms of Reference for the Building Fund Initiatives Working Group.***
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7.0 Standards

1400	7.1	<p>Consultation 022</p> <ul style="list-style-type: none"> • Infection Protection and Control Standard (formerly Reprocessing of Medical Equipment) 	<p>Mr. Jason MacDonald, Program Manager</p>
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ACTION: For discussion and approval of the standard as noted below.

Ms. Chantelle Dick,
Standards of Practice
Advisor

PROPOSED MOTION:

That Council approves the updated version of the Infection Protection and Control Standard (formerly Reprocessing of Medical Equipment) which incorporates the feedback from the consultation process, for implementation on November 1, 2022

Dr. Gordon Giddings,
Assistant Registrar

- Medical Services Requiring Accreditation Outside of Hospitals Standard

ACTION: For rescission as noted below:

PROPOSED MOTION:

That Council approves the rescission of the Medical Services Requiring Accreditation Standard effective October 1, 2022 as recommended during the consultation process.

1430	7.2	<p>Consultation 023 – approval of the standard</p> <ul style="list-style-type: none"> • Continuing Competence Standard 	<p>Dr. Susan Ulan, Deputy Registrar</p>
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ACTION: For discussion and approval as noted below.

PROPOSED MOTION:

That Council approves the updated version of the newly developed Continuing Competence Standard which incorporates the feedback from the consultation process. This standard will be implemented once the corresponding provisions within Bill 46, The Health Statutes Amendment Act, 2020, come into force.

1500	7.3	Consultation 024 – <i>Restricted Activities</i> Standard <ul style="list-style-type: none">Approval for Consultation	Ms. Keely McBride, Program Manager
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ACTION: For discussion and approval as noted below.

PROPOSED MOTION:

That Council approves the draft Standard of Practice for Restricted Activities for consultation.

1530	7.4	IV Sedative and Anesthetic Accreditation Standard	Dr. Gordon Giddings, Assistant Registrar
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ACTION: For discussion and approval as noted below.

PROPOSED MOTION:

That Council approves the Accreditation Standards for IV Sedative and Anesthetic

1600	8.0	In Camera (Council and others by invitation)
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ACTION: For information and discussion

- Registrar’s Report - Staff Engagement Survey Results

Friday, September 9, 2022 starting at 0800 (Breakfast for Council and Executive Team members available at 7:30 a.m.)

Time	Topic	Presenters
0800	9.0 Call to Order for In-Camera Session (Council and Executive Team and others by invitation)	Stacey Strilchuk, Council President
	9.1 Government Relations <u>ACTION:</u> For discussion	Stacey Strilchuk, Council President
0830	10.0 Call to Order and Introductions for public session	Stacey Strilchuk, Council President
	10.1 Traditional Territorial Acknowledgement	Christopher Fung, Council member
0900	11.0 Committee Reports (Continued)	
	11.1 Finance and Audit Committee <u>ACTION:</u> For approval <u>PROPOSED MOTION:</u> <i>That Council approves</i> 1) The proposed 2023 Business Plan. 2) 2023 CPSA budget with a physician annual fee of \$2,200. 3) Program fee changes contained in Appendix D, Fee Changes for 2023 <ul style="list-style-type: none"> • Therapeutic Decision Making (TDM) exam admin and recheck fee • Practice readiness fees • Non-Clinical Register annual fees • Physician health monitoring fees • Radiation equipment annual and registration fees 4) Honorarium rates for 2023.	Levonne Louie, Chair, Finance & Audit Committee

1015	COMFORT BREAK		
1030	11.2	<p>Governance Review Committee</p> <ul style="list-style-type: none"> • Presentation of Final Report <p>ACTION: For discussion and approval of implementation plan</p> <p>PROPOSED MOTION: <i>That Council approves the Governance Review Implementation Plan.</i></p>	<p>Laurie Steinbach, Chair, Governance Review Committee</p>
1230	Lunch		
1330	12.0	<p>Council Education</p> <ul style="list-style-type: none"> • Discussion questions: Dr. Death Podcast 	<p>Dr. Susan Ulan, Deputy Registrar</p>
1500	COMFORT BREAK		
1515	13.0	In Camera (Council and others by invitation)	
	13.1	<p><u>Executive Elections</u></p> <ul style="list-style-type: none"> ○ President ○ Vice-President ○ Member-at-large <p>ACTION: for approval (approval of the candidates and approval of the results, as necessary)</p>	<p>Levonne Louie, Chair, Governance Committee</p>
Adjournment			