

Information for applicants

Direct Observation of Procedural Skills (DOPS) is intended to document your performance in all aspects of conducting procedures. CPSA has developed the assessment based on a review of pre-existing DOPS used in other jurisdictions.

Your assessor completes this form for every the procedure you complete. The form documents your name, your assessor's name, the procedure performed, and the date of the procedure.

Your assessor assesses your performance, selecting either satisfactory, needs improvement, or unsatisfactory, for all of the following:

- Professional approach including communication, consent, and patient consideration
- Knowledge (anatomy, technique)
- Appropriate pre-procedure preparation
- Appropriate analgesia
- Aseptic technique
- Technical ability
- Appropriate post-procedure recommendations

After completing a procedure, your assessor will be asked to provide an overall global assessment of your procedural skills by selecting Satisfactory, Needs Improvement, or Unsatisfactory. The assessor will also provide a brief narrative to accompany his or her selection.

DOPS assessments are documented for every new procedure performed. Once a procedure has been assessed and you have demonstrated competence, your assessor does not need to complete a DOPS.

Information for assessors

Direct Observation of Procedural Skills (DOPS) is intended to document performance in all aspects of conducting procedures. CPSA has developed the assessment based on a review of pre-existing DOPS used in other jurisdictions. This form is designed to document the performance of applicants performing procedures and should be completed when the applicant participates in the procedure¹.

How to Complete the Form

Please document the applicant's name, date, and the procedure being performed. Please select either satisfactory, needs improvement, or unsatisfactory to describe how the applicant performed in **all** of the following domains:

- Professional approach (includes communication, consent, and patient consideration)
- Knowledge (anatomy, technique)
- Appropriate pre-procedure preparation
- Appropriate analgesia
- Aseptic technique
- Technical ability
- Appropriate post-procedure recommendations

Please provide an overall global assessment of the applicant's procedural skills by selecting Satisfactory, Needs Improvement, Unsatisfactory and include a brief narrative to accompany your selection.

¹Once an applicant has demonstrated competence in performing a procedure and it has been documented, you do not need to complete a DOPS each time that procedure is performed.

We highly recommend the applicant complete following procedures during his or her Pre-Clinical Assessment (PCA) in Family Medicine. These core procedures are selected from [The College of Family Physicians of Canada Evaluation Objectives Core Procedures List](#).

These core procedures are adapted to the different clinical settings during the applicant's PCA.

Core Procedures for all Urban and Rural-based Office Settings

- Abscess incision and drainage
- Skin biopsy: shave, punch, excisional
- Excision of dermal lesions: papilloma, nevus, cyst
- Cryotherapy of skin lesions
- Electrocautery of skin lesions
- Infiltration of local anesthetic
- Removal of cerumen
- Pap smear
- Joint injections

Additional Core Procedures for Urban and Rural Walk-in Clinics

- Insertion of sutures
- Laceration repair
- Instillation of fluorescein
- Removal of corneal or conjunctival foreign body
- Application of eye patch
- Removal of foreign body
- Splinting of injured extremities
- Application of sling-upper extremity
- Application of forearm cast

Additional Core Procedures for Rural Emergency Setting

- Insertion of sutures
- Laceration repair
- Instillation of fluorescein
- Removal of corneal or conjunctival foreign body
- Slit lamp examination
- Application of eye patch
- Cautery for anterior epistaxis
- Removal of foreign body
- Splinting of injured extremities
- Application of sling-upper extremity
- Application of forearm cast
- Application of below-knee cast

Applicant name: _____

Assessor name: _____

Date of procedure: _____

Procedure observed: _____

Domain	Satisfactory	Needs improvement	Unsatisfactory
Professional approach (includes communication, consent, and patient)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Knowledge (anatomy, technique)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Appropriate Pre-Procedure Preparation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Appropriate Analgesia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Aseptic Technique	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Technical Ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Appropriate Post-Procedure Recommendations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Domain	Satisfactory	Needs improvement	Unsatisfactory
Overall Ability to Perform Procedure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments:

Submit completed form to registrationassessments@cpsa.ab.ca.