

1. Committee Description

- (1) The Physician Health Monitoring Advisory Committee is an advisory committee to the Competence Committee, a standing committee of Councilⁱ.

2. Purpose

- (1) The Physician Health Monitoring Advisory Committee provides technical expertise and advice regarding competence assessment of members to the Competence Committee, being a component of competence assessment of regulated membersⁱⁱ.

3. Roles and Responsibilities

- (1) The Physician Health Monitoring Advisory Committee provides direction and advice to the Competence Committee and/or its delegate regarding the general principles of operation of the Physician Health Monitoring Program, including, but not limited to:
 - (a) Providing advice on physician wellness and health monitoring to ensure that physicians with any physical, cognitive, mental and/or emotional condition that is negatively impacting their work or is reasonably likely to negatively impact their work in future practice are appropriately managed and supported in order to provide safe and competent care to patients,
 - (b) Providing advice to the Competence Committee and/or its delegate on the processes as set out in section 24 of the Regulations of the Health Professions Act when assessing the competence of members identified through the operation of the Physician Wellness department.,
 - (c) Making policy recommendations to the Competence Committee about the management and monitoring of physicians with any medical condition that can affect practice, including but not limited to, the following:
 - (i) Infectious diseases, including blood borne viral infections,
 - (ii) substance use and behavioural disorders,
 - (iii) conditions affecting cognitive, sensory or physical functioning, and
 - (iv) psychiatric conditions.

4. Membership

- (1) Competence Committee appoints a chair for the Physician Health Monitoring Advisory Committee.
- (2) Competence Committee appoints the members of the Physician Health Monitoring Advisory Committee.
- (3) Committee members may designate an alternate subject to approval by the CPSA.

5. Meetings

- (1) A Physician Health Monitoring Advisory Committee meeting is held at least annually or at the call of the Chair or as directed by the Competence Committee.
- (2) The Physician Health Monitoring Advisory Committee may determine procedures to be used at any meeting.
- (3) The Physician Health Monitoring Advisory Committee may meet in person, by teleconference or by any other communications technology that permits all persons participating in the meeting to communicate with each other.

6. Decision Making

- (1) Quorum shall be fifty (50) percent of the members of the Physician Health Monitoring Advisory Committee.
- (2) A decision of the Physician Health Monitoring Advisory Committee may be made by consensus or motion.
- (3) A majority vote of Physician Health Monitoring Advisory Committee members present at a meeting decides any vote.
- (4) Advisory committee chairs are non-voting members, except in the event of a tie. In the event of a tie, the chair shall cast the deciding vote. Chairs are included in the count for quorum.

7. Records of the Committee

- (1) A record of a Physician Health Monitoring Advisory Committee meeting will be maintained in the form of minutes.
- (2) The Physician Health Monitoring Advisory Committee reports to the Competence Committee on its activities at least once per year or as otherwise directed by the Competence Committee.

8. Committee Resources

- (1) Council approves the budget for the Physician Health Monitoring Advisory Committee.
- (2) Physician Health Monitoring Advisory Committee members are paid expenses and honorariaⁱⁱⁱ.
- (3) The Competence Committee Delegates may attend all meetings of the Physician Health Monitoring Advisory Committee.
- (4) The Clinical Lead of the monitoring program attends as an ex officio member.

9. Review Date

(1) TBA

10. Endnotes

-
- i Section 6(1), Bylaws of the College of Physicians & Surgeons of Alberta
 - ii Section 22, Physicians, Surgeons, and Osteopaths Profession Regulation
 - iii Section 10(1), Bylaws of the College of Physicians & Surgeons of Alberta