

# 11 PHM: Chaperone Requirements

POLICY # & TITLE	11.2 Chaperone Requirements
<b>PURPOSE</b>	Describe the requirements and/or recommendations for regulated members to have a chaperone present during patient encounters.
<b>SCOPE</b>	Regulated members with a practice permit condition requiring a chaperone.
<b>NOTES</b>	<p>Regulated member means any person who is registered or is required to be registered as a member of the CPSA.</p> <p>The CPSA has developed a training course for chaperones to help them understand the roles and responsibilities of a chaperone, which is available to any regulated member’s office staff. The CPSA may require that a regulated member send a staff member to attend this course.</p> <p>The CPSA does not consider an accompanying family member or other third party a trained chaperone.</p>

**LAST APPROVED: MAY 14, 2021**

## POLICY STATEMENT

The CPSA may require regulated members to have a chaperone present during patient encounters which may include the following measures:

- 1) Request that one of their office staff be present as a chaperone during patient encounters
- 2) Ensure that their office staff is trained on the role and responsibilities of the chaperone, including taking an approved chaperone course, if required
- 3) Ensure compliance with CPSA chaperone requirements.

## SUPPORTING DOCUMENTS

- [Council Statement of Principles on Sexual Misconduct](#)
- Boundary Violations Standards of Practice: [Personal](#) | [Sexual](#)
- [Chaperone Training Workshop](#)

## RESPONSIBILITIES

The Registrar is given the authority to determine competence, including continuing competence of regulated members. The HPA allows the Registrar to delegate functions and

duties to another person or committee. The Registrar's duties and responsibility under Part 3 of the HPA have been delegated to the Assistant Registrar(s) and/or Competence Committee responsible for continuing competence, including physician health monitoring.

### **APPROVAL**

Council governing the College of Physicians & Surgeons of Alberta

### **AUTHORITY DOCUMENTS**

- [\*Health Professions Act\*](#)
- [\*CPSA Bylaws\*](#)
- [\*CPSA's Standards of Practice\*](#)
- [\*Code of Ethics & Professionalism\*](#)