

Attendees

Council Members:

- Louis Hugo Francescutti, President
- Stacey Strilchuk, Vice President
- Jaelene Mannerfeldt, Executive Committee Member-at-Large
- Lauren Bilinsky
- Richard Buckley
- Christopher Fung
- Daisy Fung
- Brenda Hemmelgarn
- Levonne Louie
- Linda McFarlane
- Jon Meddings (May 28 only)
- John O'Connor
- Raj Sherman
- Laurie Steinbach
- Jim Stone
- Ian Walker
- Tyler White
- Annabelle Wong
- John Bradley, Past President

Additional Attendees:

- Scott McLeod, Registrar
- Susan Ulan, Deputy Registrar
- Jeremy Beach, Assistant Registrar
- Michael Caffaro, Assistant Registrar
- Gordon Giddings, Assistant Registrar
- Dawn Hartfield, Assistant Registrar
- Ed Jess, Chief Innovation Officer
- Gail Jones, Senior Executive Assistant (Recording Secretary)
- Shawn Knight, Chief of Staff
- Tracy Simons, Chief Financial Officer
- Nazrina Umarji, Hearings Director and In-house Legal Counsel

Guests:

- Elder Clement Leather, Siksika Nation (May 27)
- Grand Chief Noskey and others from Treaty 8 (May 28, in-camera session)

Regrets:

Resources to guide Council deliberations:

- [Council Conflict of Interest Policy](#)
- [Council Member Code of Conduct Policy](#)
- [Councillor's Oath](#)
- [CPSA Values](#)
- [Commonly used Acronyms](#)

Thursday, May 27, 2021 starting at 0800

Time	Topic	Presenters
0800	1.0 Call to Order, Introductions and Check-in for In-Camera Session (Council and Executive Team)	Louis Hugo Francescutti
	1.1 Approval of agenda and items on consent agenda: <ul style="list-style-type: none"> • Minutes, In-camera, March 5, 2021 • Record of Discussion on e-mail, December 9 to 14, 2020 <p>ACTION: For approval (MOTION)</p>	Louis Hugo Francescutti
	1.2 President's opening remarks <ul style="list-style-type: none"> • Feedback from March Council Meeting <p>ACTION: For discussion</p>	Louis Hugo Francescutti
0900	2.0 Call to Order and Introductions – public session <ul style="list-style-type: none"> • Traditional Territorial Acknowledgement and opening Prayer 	Louis Hugo Francescutti with Elder Clement Leather from the Siksika Nation
	2.1 Conflict of Interest Declaration (Real, Potential or Perceived)	
	2.2 Approval of agenda and consent agenda items <i>Consent Agenda matters are proposed for unanimous consent and without debate, however Council members may seek clarification or ask questions. Any Council member may also request that a consent agenda item be moved to the regular agenda by notifying the Chair prior to the meeting. By approving the consent agenda, any individual approvals such as those noted below are considered approved.</i> <ul style="list-style-type: none"> • Minutes, March 5, 2021 , and Decision Items from March 5, 2021 in-camera session. (for approval) • Competence Committee Report (for information) • Finance and Audit Committee Report (for information) • Governance Committee Report (for information and approvals as noted below) <ul style="list-style-type: none"> ○ Committee Appointment (for approval) 	

- [Physician Member Elections Candidate Profile Form](#) (for approval)
- [Principles to Guide Council Interactions](#) (for approval)
- [Medical Facility Accreditation Committee Report](#) (for information)
- [Registration Team Updates](#) (for information)

ACTION: For information and/or approval (**MOTION**)

3.0 Reports

0915	3.1	President's Report	Louis Hugo Francescutti
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ACTION: For information/discussion

0930	3.2	Executive Committee Report	Stacey Strilchuk and Jessica McPhee
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- [Kindness Initiative](#) (for information)
- [Proposal – Gather information on the history of CPSA](#) (for discussion)

- [Update to Terms of Reference](#) (for approval) Louis Hugo Francescutti

1000	BREAK	
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1015	3.2	Executive Committee Report (con't)	Stacey Strilchuk and Ian Walker
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- [Proposal – Governance Review](#) (for discussion)

ACTION: For information and discussion

1115	4.0	Standards of Practice	Monica Wickland-Weller
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- [Cannabis for Medical Purposes Standard of Practice](#) (for approval of the revised standard)

ACTION: For approval (**MOTION**)

1145	LUNCH BREAK	
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1245	5.0	<u>Registrar’s Report</u>	Scott McLeod
		<ul style="list-style-type: none"> • Project Bluebird • Opioid Prescribing and Chronic Pain Patients • Equity, Diversity and Inclusion • Electrocardiogram Exam Update • Virtual Care Standard of Practice update • Registrar Roundtable • Exams during the Pandemic • Federation Of Medical Regulatory Authorities of Canada • Impact of COVID 19 on CPSA Operations • Key Performance Indicators • Physician Communications around COVID 19 • CPSA’s new website 	

ACTION: For information/discussion

1315	6.0	Emerging Items	Louis Hugo Francescutti
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1330	7.0	<u>In Camera Education Session – Type Coach Assessment (Council and others by invitation)</u>	Shawn Knight to introduce Aggie Mikulski
		<u>ACTION:</u> For Council learning and discussion	

1500	BREAK		
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1515	8.0	In Camera (Council and others by invitation)	
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1600	Adjournment		
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Friday, May 28, 2021 starting at 0800

Time	Topic	Presenters
0800	9.0 Call to Order for In-Camera Session (Council and Executive Team and invited guests)	Louis Hugo Francescutti
	9.1 Discussion with Grand Chief Noskey, of Treaty 8 <u>ACTION:</u> For learning and discussion	Introduction by Louis Hugo Francescutti
	9.2 Government Relations Update <u>ACTION:</u> For discussion	Shawn Knight
	9.3 <u>Legislation and Bylaw Committee</u> <ul style="list-style-type: none"> Question regarding upcoming legislation <u>ACTION:</u> For discussion	Christopher Fung
1000	BREAK	
1015	9.4 Finance and Audit Committee <ul style="list-style-type: none"> <u>In-camera review of Financial Statements and Pension Fund Financial Statements</u> <u>ACTION:</u> For discussion	Jim Stone
1030	10.0 Call to Order and Introductions – public session	Louis Hugo Francescutti
1035	11.0 Medical Council of Canada – Qualifying Exams	Louis Hugo Francescutti and Scott McLeod
1130	LUNCH BREAK	
1230	12.0 Reports	
	12.1 Finance and Audit Committee Report <ul style="list-style-type: none"> Audited Financial Statements (for approval) Summary Audited Financial Statements (for approval) Pension Fund Audited Financial Statements (for approval) 	Jim Stone and Nicole Kain

- [Presentation re: Building Fund Survey](#) (for discussion and approval)

ACTION: For discussion and approvals (**FOUR MOTIONS**)

1330	12.2	Legislation and Bylaw Committee Report	Christopher Fung
		<ul style="list-style-type: none"> • Bylaw Amendments (for approval) • Information regarding Bill 46, Health Statutes Amendment Act 	

ACTION: For approval (**MOTION**)

1400	12.3	Strategic Planning Working Group Report	Levonne Louie
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ACTION: For information/discussion

COMFORT BREAK

1445	12.4	Governance Committee	Levonne Louie
		<ul style="list-style-type: none"> • Social Media Policy (for approval) 	

ACTION: For approval (**MOTION**)

1515	12.5	Communications Team	Nicole Bertram and Sondra MacKenzie- Plovie
		<ul style="list-style-type: none"> • Annual Report Presentation 	

ACTION: For information

1530 **13.0 In Camera (Council and others by invitation)**

1600 **14.0 Adjournment**

List of Council Education Ideas for 2021

Individual Training Opportunities

Conferences: In 2020 most conferences were either cancelled or placed online. The online CLEAR and CNAR courses were well received and accessible.

- 2021 Annual Educational Conference, September 2021. Virtual Conference
<https://www.clearhq.org/AEC>
- CLEAR's International Congress on Professional and Occupational Regulation, June 2022, Dublin, Ireland. <https://www.clearhq.org/2022ICPOR>
- Canadian Network of Agencies for Regulation - <http://www.cnar-rcor.ca/events>
- CLEAR's 2021 Introduction to Regulatory Governance Webinar Series
<https://www.clearhq.org/event-4137903>

[Foundations of Occupational and Professional Regulation](#): February 25, 2021

[Roles and Responsibilities of a Board Member](#): March 18, 2021

[Administrative Rulemaking](#): April 22, 2021

[Professional Discipline](#): May 20, 2021

[Assessing Competence](#): June 17, 2021

- Governance Professionals of Canada, <https://gpccanada.org/gpc-ep>
- Institute of Corporate Directors, <https://www.icd.ca/Education/Course-Calendar>
- Legal Education Society of Alberta – Board Governance Courses.
<https://www.lesaonline.org/events/>
- The Government of Alberta Board Development Program
<https://www.alberta.ca/board-development-program.aspx/>

Other Resources:

- [CPSA Council Reference Manual](#)