

Council Policy

Policy Title	Rewards and Recognition of Council Members
Date Created	September 2019
Date of next Review	September 2022

1. POLICY STATEMENT

The recognition of the contributions made by Councillors and Committee members demonstrates that this work is valued. Such recognition will be made annually and in a fiscally responsible manner which provides some choice to the recipients.

2. PURPOSE

While CPSA has presented tokens of appreciation to Council and Committee members in the past, a formal recognition policy has not been delineated. By formalizing the policy, recognition of service to CPSA will be fair, consistent and transparent.

3. SCOPE

This policy applies to all Council Members and Committees on which Council members serve.

4. BACKGROUND

CPSA values the contributions made by Council members and Committee members to further its work. Those efforts need to be recognized on a regular basis in a fiscally responsible manner.

5. RESPONSIBILITIES

The Office of the Registrar will be responsible for preparing all gifts and arranging an annual recognition event per the following:

- a) Annually
All Council members will be given an 8 x 10 group photo of Council members
- b) Departing Council Members will be given a certificate noting their years of service and, if they wish, a \$100 donation can be made in their name to the charity of their choice or to a scholarship or bursary at one of the medical

schools in Alberta. Once developed, all Council members will also receive a Challenge Coin.

- c) Committee work will be recognized with a certificate noting years of service to the Committee.
- d) The President and Committee Chairs will receive a recognition gift to be determined by the Registrar. Value of this recognition is not to exceed \$100.

6. APPROVAL

CPSA Council will approve this policy for implementation.

7. AUTHORITY DOCUMENTS

Initial approval of this policy was through Council Motion on September 5, 2019

8. SUPPORTING DOCUMENTS

Not applicable.

9. DOCUMENT HISTORY

VERSION NO.	Version Date	DESCRIPTION OF CHANGE
1	August 21, 2019	Initial draft
2		
APPROVAL	DATE	Signature
Council Motion #C28-19	September 5, 2019	