

Council Policy

Policy Title	Council Member Recognition Policy
Date Created	September 2019
Date Revised	May 30, 2024
Date of next Review	2027

1. POLICY STATEMENT

CPSA values the contributions made by Councillors and will recognize those contributions annually at a Council event held in conjunction with a Council meeting.

2. PURPOSE

To ensure fair, consistent and transparent recognition of the service of Council members to CPSA.

3. SCOPE

This policy applies to all Council Members.

4. POLICY DETAILS

The Office of the Registrar will be responsible for preparing certificates and gifts and arranging an annual recognition event at which the following gifts may be presented:

- A. an 8 x 10 group photo of Council (for all Council members);
- B. a Culture Challenge Coin (for all Council members, as they sign the Council Culture Agreement);
- C. a certificate noting years of service on Council and on Committees, a \$100 donation made in their name to the charity of their choice or to a scholarship or bursary at an educational institution in Alberta (for departing Council members); and
- D. a recognition gift to be determined by the Registrar, and not to exceed \$100 in value (for the Council Chair and Committee Chairs).

5. APPROVAL

CPSA Council approves this Policy.

6. AUTHORITY DOCUMENTS

HPA s. 6 (gives Council the broad power and duty to “manage and conduct the activities of the college”)

7. DOCUMENT HISTORY

VERSION NO.	Version Date	DESCRIPTION OF CHANGE
1	August 21, 2019	Initial draft
2	April 24, 2024	Updates to reflect changes in practice.
APPROVAL	DATE	Signature
Council Motion #C28-19	September 5, 2019	
Council Motion #C20-24	May 30, 2024	