

Attendees

Council Members:

- John Bradley, President
- Louis Hugo Francescutti, Vice President
- Levonne Louie, Executive Committee Member-at-Large
- Lauren Bilinsky
- Richard Buckley
- Graham Campbell
- Chris Fung
- Daisy Fung
- Kirsten Jones
- Michelle Louie
- Jaelene Mannerfeldt
- Linda McFarlane
- John O’Connor, via conference call
- Luke Savage
- Laurie Steinbach
- Jim Stone
- Stacey Strilchuk
- Kate Wood, Past President

Additional Attendees:

- Scott McLeod, Registrar
- Karen Mazurek, Deputy Registrar
- Jeremy Beach, Assistant Registrar
- Michael Caffaro, Assistant Registrar
- Gail Jones, Senior Executive Assistant (Recording Secretary)
- Dawn Hartfield, Assistant Registrar
- Shawn Knight, Chief of Staff
- Tracy Simons, Chief Financial Officer
- Susan Ulan, Assistant Registrar

Guests:

- Dr. Beverly Adams, Senior Associate Dean of Education at the Cumming School of Medicine (University of Calgary) and designate for Dr. Jon Meddings.
- Jim Kiddoo, Chief Information Officer and the staff from Information Technology
- Dr. Charles Samuels, Medical Director, Centre for Sleep and Human Performance
- Dr. Rob Warren, Chair, Rural Health Professions Action Plan Board of Directors)
- Bernard Anderson, Executive Director (Rural Health Professions Action Plan)

Regrets:

- Brenda Hemmelgarn
- Jon Meddings

Thursday, February 27, 2020

Time	Topic	Presenters
0800-0900	1.0 Call to Order for In-Camera Session (Council and Executive Team)	John Bradley
	1.1 Approval of Consent Agenda Items: <ul style="list-style-type: none"> • Approval of minutes, In-camera, November 28 and 29, 2019 	
	1.2 Registrar’s Report	Scott McLeod

0900 **2.0 Call to Order for Public Session**

John Bradley

- Introductions

2.1 Conflict of Interest Declaration (Real, Potential or Perceived)

2.2 Approval of Agenda for February 27 and 28, 2020

ACTION: For approval (**MOTION**)

2.3 Approval of Consent Agenda Items

CONSENT AGENDA:

*The Consent Agenda matters are proposed to be dealt with by unanimous consent and without debate. Council members may seek clarification or ask questions without removing a matter from the consent agenda. Any Council member may request that a consent agenda item be moved to the regular agenda by notifying the Chair **prior** to the meeting. By approving the items on the consent agenda, any individual approvals such as those noted below are considered approved.*

- Minutes, [November 28 and 29, 2019, Decision Items from November 28 and 29, 2019 in-camera session](#)
- [Competence Committee Report \(Kirsten Jones\)](#)
- [Finance and Audit Committee Report \(Graham Campbell\)](#)
 - Approval of Therapeutic Decision Making (TDM) Exam Withdrawal Fee of \$400 + tax
 - Approval of Proration of the annual facility fees based on the number of months that the facility is operational during the billing cycle.
- [Governance Committee Report \(Stacey Strilchuk\)](#)
 - [Council Election Statistics](#)
 - [Appointment \(Approval\) of Medical Facility Accreditation Committee \(MFAC\) Members](#)
- [Legislation and Bylaw Committee Report \(Graham Campbell\)](#)
- [Medical Facility accreditation Committee \(MFAC\) Report \(Liz McBride\)](#)
- [Consultation 017 – Update regarding timeline \(Chantelle Dick\)](#)
- [2019 Complaint Statistics \(Michael Caffaro\)](#)

ACTION: For approval/information

3.0 Reports

0915	3.1	President's Report ACTION: Receive as information	John Bradley
0930-1005	3.2	Registrar's Report ACTION: Receive as information	Scott McLeod
1005-1015	3.3	Bylaw Amendments ACTIONS: 1. Waive requirement for 14 days' notice of Bylaw amendments. (MOTION) 2. Approve recommended Bylaw amendments. (MOTION)	Graham Campbell
1015 - 1030	COMFORT BREAK		
1030 - 1130	3.4	Governance Committee Report	Stacey Strilchuk
	3.4.1	Code of Conduct Policy ACTION: For approval (MOTION)	
	3.4.2	Councillor Professional Development Funding ACTION: Acknowledge, by way of a motion, the current practice regarding the amount available for Council members to use for professional development (MOTION)	
	3.4.3	Council Retreat ACTION: Discuss the formation of a Strategic Plan Working Group to continue the preliminary work which began at the Council Retreat.	
	3.4.4	External Committees – recognition of service and succession planning ACTION: Discussion of Council representation on External Committees such as the Alberta Medical Association's Bylaw Committee and the Board of Directors for Rural Health Professions Action Plan	
1130 - noon	4.0	Council Education - Department Presentation – Information Technology ACTION: For information	Jim Kiddoo

1200 - 1300	LUNCH		
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1300 - **5.0 Communications: [Annual Report – Formalizing a new feedback and approval process](#)** Jessica McPhee and Dina Ovics
1345

ACTION: For approval (**MOTION**)

1345- **6.0 [Bill 21 – An Act to Protect Patients: Update](#)** Karen Mazurek
1400

ACTION: For information

1400- COMFORT BREAK
1415

1415- **7.0 Standards of Practice**
1500

7.1 [Consultation 018](#) Susan Ulan and Michael Caffaro

- Complementary and Alternative Medicine
- Advertising
- Conflict of Interest

ACTION: Approval for Consultation (**MOTION**)

1500- **8.0 Council Photos**
1530

1530- In Camera (Council and Registrar, by invitation)
1600

Friday, February 28, 2020

Time	Topic	Presenters
0800-	9.0 Call to Order for In-Camera Session (Council and Executive Team)	John Bradley
0830	10.0 Medical Facility Accreditation Committee (MFAC) Approvals <ul style="list-style-type: none"> • Approval of revisions to the Laboratory Medical Director Requirement Standard • Approval of new standard – Laboratory Medical Director Delegations • Approval of annual revisions to Lab Standards ACTION: For approval (MOTION)	Liz McBride
0915	11.0 Council Education – Financial Literacy	Tracy Simons and Anna Cartasano
1015-1030	COMFORT BREAK	
1030-1130	12.0 Managing Physician Fatigue ACTION: For Information and Discussion	Dr. Charles Samuels
1130-1200	13.0 Time Reserved to Manage Emerging Items <ul style="list-style-type: none"> • Responding to inquiries from the profession regarding CPSA’s position on Physician Funding Framework 	John Bradley
1200 - 1300	LUNCH	
1300-1330	14.0 In Camera (Council and Registrar, by invitation)	John Bradley
1330-1400	15.0 Review Parking Lot Items/Summarize Next Steps	John Bradley
1400-1500	16.0 Presentation – Rural Health Professions Action Plan ACTION: For information and discussion	Dr. Rob Warren and Bernard Anderson