

Attendees

Council Members:

- John Bradley, President
- Louis Hugo Francescutti, Vice President
- Levonne Louie, Executive Committee Member-at-Large
- Lauren Bilinsky
- Richard Buckley
- Graham Campbell
- Christopher Fung
- Daisy Fung
- Brenda Hemmelgarn
- Kirsten Jones
- Jaelene Mannerfeldt
- Linda McFarlane
- Jon Meddings
- John O'Connor
- Luke Savage
- Laurie Steinbach
- Jim Stone
- Stacey Strilchuk
- Kate Wood, Past President

Additional Attendees:

- Scott McLeod, Registrar
- Susan Ulan, Deputy Registrar
- Jeremy Beach, Assistant Registrar
- Michael Caffaro, Assistant Registrar
- Gordon Giddings, Assistant Registrar
- Dawn Hartfield, Assistant Registrar
- Ed Jess, Chief Innovation Officer
- Gail Jones, Senior Executive Assistant (Recording Secretary)
- Shawn Knight, Chief of Staff
- Tracy Simons, Chief Financial Officer
- Nazrina Umarji, Hearings Director (Acting) and In-house Legal Counsel

Guests:

- Dr. Raj Sherman, Council member elect
- Dr. Ian Walker, Council member elect

Regrets:

- Michelle Louie

Thursday, December 3, 2020, starting at 0800

Time	Topic	Presenters
0800	1.0 Call to Order for In-Camera Session (Council and Executive Team)	John Bradley
	1.1 Approval of agenda and item on consent agenda:	John Bradley
	<ul style="list-style-type: none"> • Minutes, In-camera, September 10 and 11, 2020 	
	ACTION: For approval (MOTION)	
	1.2 President's opening remarks	John Bradley
	<ul style="list-style-type: none"> • Feedback from September Council Meeting 	

0830 **2.0 Call to Order – public session**

John Bradley

2.1 Conflict of Interest Declaration (Real, Potential or Perceived)

2.2 Approval of agenda and consent agenda item

*Consent Agenda matters are proposed for unanimous consent and without debate, however Council members may seek clarification or ask questions. Any Council member may also request that a consent agenda item be moved to the regular agenda by notifying the Chair **prior** to the meeting. By approving the consent agenda, any individual approvals such as those noted below are considered approved.*

- [Minutes, September 10 and 11, 2020](#) and [September 29, 2020](#) , [Decision Items from September 10 and 11, 2020 in-camera session](#) and [October Electronic Resolution of Physician Member Elections](#). (for approval)
- [Update – Patient Relations Mandatory Education Program](#) (for information)
- [Competence Committee Report](#) (for information)
- [Finance and Audit Committee Report](#) (for information)
 - [Defined Contribution Plan Notional Supplemental Retirement Plan](#) (for approval)
- [Governance Committee Report](#) (for information)
 - Council Retreat for 2021 (for information)
 - [Executive Elections Policy](#) (for approval)
 - [Appointment of Committee Chairs](#) (for approval)
 - [Committee Appointments](#) (for approval)
 - [Safe Disclosure Policy](#) (for approval)
 - [Council Education Program for 2021](#) (for information)
- Legislation and Bylaw Committee Report (for information)
- [Medical Facility Accreditation Committee Report](#) (for information)
- [Regulation of Physician Assistants - Update](#) (for information)
- [Terms of Reference](#) (for approval)

ACTION: For information and/or approval (**MOTION**)

3.0 Reports

0845 3.1 President's Report John Bradley

ACTION: For information/discussion

0900 3.2 Registrar's Report Scott McLeod

ACTION: For information/discussion

1000 **COMFORT BREAK**

1015 4.0 Approvals

4.1 Appointment of Nazrina Umarji as Hearings Director Susan Ulan

ACTION: For approval (MOTION)

4.2 Proposal – Clinic Registration Ben Kung

ACTION: For approval (MOTION)

1100 5.0 Standards of Practice

5.1 Cannabis for Medical Purposes (approval for **consultation**) Monica Wickland Weller

ACTION: For approval (MOTION)

5.2 Consultation 018 (approval of **standards**) Susan Ulan and Michael Caffaro

- Advertising
- Conflict of Interest
- Practising outside of Conventional Medicine

ACTION: For approval (MOTION)

NOON **LUNCH BREAK**

1300 5.0 Standard of Practice (con't)

5.3 Consultation 019 (approval of **standards**) Chantelle Dick

- Job Action
- Closing or Leaving a Medical Practice
- Relocating a Medical Practice

ACTION: For approval (MOTION)

1430	COMFORT BREAK	
1445	6.0	In Camera (Council and Executive Team)
	6.1	Executive Elections • Member-at-large
		Kate Wood
	<u>ACTION:</u> For approval (MOTION)	

Friday, December 4, 2020

Time	Topic	Presenters
0800	7.0	Call to Order for In-Camera Session (Council and Executive Team)
		John Bradley
0830	8.0	Call to Order – public session
		John Bradley
0835	9.0	Complaints Process and Backlog
		Nikki Kain and Nigel Ashworth
	<u>ACTION:</u> For information/discussion	
1030	COMFORT BREAK	
1045	10.0	Updates
	10.1	Addressing Racism and Discrimination
		Scott McLeod
	<u>ACTION:</u> For information/discussion	
	10.2	Indigenous Advisory Circle
		Shawn Knight
	<u>ACTION:</u> For information/discussion	
1115	11.0	Emerging Items
	11.1	Appointment of Governance Committee Chair
		Stacey Strilchuk
	<u>ACTION:</u> For approval	
	11.2	Strategic Planning Working Group
		Levonne Louie
	<u>ACTION:</u> For information/approval	
NOON	LUNCH	

1300	12.0	Recognition of Departing Councillors	John Bradley Scott McLeod
<u>ACTION:</u> Virtual presentations			

1330	13.0	In-Camera (Council and Executive Team)	
	13.1	Farewells	John Bradley and Scott McLeod
	14.0	In-Camera (Council and Registrar)	
	14.1	Registrar's Performance Evaluation	John Bradley

Educational Opportunities for Individual Councillors:

- 2021 Council of Licensure Enforcement & Regulation (CLEAR) Winter Symposium , January 5, <https://www.clearhq.org/2021WinterSymposium>
- 2021 Annual Educational Conference, TBA. This year the conference was online. <https://www.clearhq.org/2021AECproposals>
- CLEAR's International Congress on Professional and Occupational Regulation 2021, Dublin, Ireland. <https://www.clearhq.org/2021ICPOR>
- Canadian Network of Agencies for Regulation - <http://www.cnar-rcor.ca/events>

Online

- CLEAR On Demand Online Course – Board Member Training <https://www.clearhq.org/event-2644905>
- Governance Professionals of Canada, <https://gpccanada.org/gpc-ep>
- Institute of Corporate Directors, <https://www.icd.ca/Education/Course-Calendar>
- Legal Education Society of Alberta – Board Governance Courses. <https://courses.lesaonline.org/>
- The Government of Alberta Board Development Program <https://www.alberta.ca/board-development-program.aspx/>
- Onboard Canada – Ryerson University – Courses such as unconscious bias <https://onboardca.com/training/>