

Attendees

Council Members:

- John Bradley, President
- Louis Hugo Francescutti, Vice President
- Levonne Louie, Executive Committee Member-at-Large
- Lauren Bilinsky
- Richard Buckley
- Graham Campbell
- Christopher Fung
- Daisy Fung
- Brenda Hemmelgarn
- Kirsten Jones
- Michelle Louie
- Jaelene Mannerfeldt
- Linda McFarlane
- Jon Meddings
- John O’Connor
- Luke Savage
- Laurie Steinbach
- Jim Stone
- Stacey Strilchuk
- Kate Wood, Past President

Additional Attendees:

- Scott McLeod, Registrar
- Susan Ulan, Deputy Registrar
- Jeremy Beach, Assistant Registrar
- Michael Caffaro, Assistant Registrar
- Dawn Hartfield, Assistant Registrar
- Ed Jess, Chief Innovation Officer (Nicole Kain will attend on behalf of the CINO)
- Gail Jones, Senior Executive Assistant (Recording Secretary)
- Shawn Knight, Chief of Staff
- Tracy Simons, Chief Financial Officer

Guests:

- Dr. Cassandra Felske-Durksen

Thursday, September 10, 2020, starting at 0800

Time	Topic	Presenters
0800	1.0 Call to Order for In-Camera Session (Council and Executive Team)	John Bradley
	1.1 Approval of agenda and item on consent agenda:	John Bradley
	• Minutes , In-camera, July 15, 2020	
	ACTION: For approval (MOTION)	
	1.2 President’s opening remarks	John Bradley
0830	2.0 Call to Order – public session	John Bradley
	2.1 Conflict of Interest Declaration (Real, Potential or Perceived)	
	2.2 Approval of agenda and consent agenda item	

*Consent Agenda matters are proposed for unanimous consent and without debate, however Council members may seek clarification or ask questions. Any Council member may also request that a consent agenda item be moved to the regular agenda by notifying the Chair **prior** to the meeting. By approving the consent agenda, any individual approvals such as those noted below are considered approved.*

- [Minutes](#), July 15, 2020 (for approval)
- [AMA Bylaw Committee – CPSA Representative](#) (for approval)
- [Medical Facility Accreditation Committee Report](#) (for information)
- [Standing Committee Reports](#) (for information)
- [Council Meeting Dates for 2022](#) (for approval)
- [Removal of Practice Interests from the Renewal Information Form](#) (for approval)
- [Finance and Audit Committee Report](#) (for information)
 - [Registered Pension Plan for Employees of CPSA and Supplemental Defined Contribution Retirement Plan for CPSA](#) (for approval)

ACTION: For approval (**MOTION**)

3.0 Reports

0845	3.1	President’s Report	John Bradley
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ACTION: For information/discussion

0915	3.2	Registrar’s Report	Scott McLeod
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ACTION: For information/discussion

1000	COMFORT BREAK		
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1015 4.0 Standards of Practice

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| 4.1 | Consultation 019 – approval for consultation <ul style="list-style-type: none"> ○ Job Action ○ Closing or Leaving a Medical Practice ○ Relocating a Medical Practice | Shawn Knight |
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ACTION: For approval (**MOTION**)

- 4.2 [Consultation 017](#) – approval of **standards** Jeremy Beach
- Duty to Report a Colleague
 - Duty to Report Self
- ACTION:** For approval (**MOTION**)

5.0 Policies

- 1100 5.1 [Registration Policies](#) Susan Ulan
- The majority of the registration policies being brought forward for Council approval represent the formalization of long standing registration practices. The development of these practices into formalized policies will provide greater transparency into registration processes. Once approved, all registration policies will be available on the public facing website.*
- ACTION:** For approval (**MOTION**)
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- 5.2 [Council’s Safe Disclosure Policy](#) Stacey Strilchuk
- ACTION:** For approval (**MOTION**)
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- 5.3 [Council’s Conflict of Interest Policy](#) Stacey Strilchuk
- ACTION:** For approval (**MOTION**)

NOON

LUNCH BREAK

- 1300 6.0 Council Committee Reports
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- 6.1 Finance and Audit Committee Report Graham Campbell
- [Building Fund](#) – Council will have an opportunity to explore options related to the funds designated in previous years to a building fund.
 - [Business Plan](#) – Council will be reviewing and approving the business plans for 2021 created based on Council priorities and the pillars of the CPSA Strategic Action Plan

- [Budget](#) – Council will be considering the approval of the following motion related to the 2021 CPSA Budget:

It is recommended that Council approve the following:

1) 2021 CPSA budget with a physician annual fee of \$2,150.

2) Fee changes contained in the Council dossier for Therapeutic Decision Making (TDM) Exam admin fee, Physician Health Monitoring annual fee, Individual Practice Review (IPR) fees, Practice Readiness Assessment Program admin fee, and Facility Accreditation annual fees be approved for 2021.

ACTION: For approval (**MOTIONS**)

1430 **7.0 Presentations**

7.1 [Indigenous Health](#)

- A presentation by Dr. Cassandra Felske-Durksen

Introduced by
Shawn Knight

ACTION: For information/discussion

1545 **8.0 In Camera (Council and Registrar, by invitation)**

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Friday, September 11, 2020

Time	Topic	Presenters
0800	9.0 Call to Order for In-Camera Session (Council and Executive Team)	John Bradley
	9.1 Registrar's In-camera Report	Scott McLeod
	<u>ACTION:</u> For information/discussion	
0830	10.0 Call to Order – public session	John Bradley
0835	11.0 Committee Reports (continued)	
	11.1 Governance Committee Report	
	<u>ACTION:</u> For information	
	11.1.1 Council Retreat 2021	Kate Wood
	<u>ACTION:</u> For discussion/decision	
	11.1.2 Public Representation on Committees	Stacey Strilchuk
	<ul style="list-style-type: none"> • Committees with only Council Members • CRC, Hearing Tribunals and Council Review Panels, Council Appeal Panels • Other committees 	
	<u>ACTION:</u> For discussion/decision	
1000	COMFORT BREAK	
1015	11.2 Competence Committee Report	Kirsten Jones
	<ul style="list-style-type: none"> • Report from June meeting (for information) • Report from August meeting (for information) • Update on Continuing Competence, including Physician Practice Improvement Program and Quality Monitoring through Practice Assessment and Feedback (for information and discussion) 	
	<u>ACTION:</u> For information/discussion	

11.3 [Legislation and Bylaw Committee Report](#) (for information only) Graham Campbell

- [Amendment to Bylaw 1 – Composition of the Board](#) (**MOTION**)
- [Amendment to Bylaw 4 – Vacancies on Council](#) (**MOTION**)
- [Amendment to Bylaw 5 – Removal of Council Members](#) (**MOTION**)
- [Amendment to Bylaw 16 – Eligibility for Re-election](#) (**MOTION**)

ACTION: For approval (**MOTIONS**)

11.4 [Strategic Plan Working Group Report](#) Shawn Knight

ACTION: For discussion

NOON

LUNCH

1300 12.0 Staffing Update Scott McLeod

ACTION: For information

1400 13.0 In-Camera (Council and Executive Team)

13.1 [Executive Elections](#) Kate Wood

- President
- Vice President
- Member-at-large

ACTION: For approval (MOTION)