

<p>November 28 and 29, 2019 Council Chambers of the CPSA Offices – 2700, 10020 – 100 Street</p> <p>Teleconference 1-855-436-3635 – Access Code 6961679</p>		
<p>Council Members: John Bradley, President Louis Hugo Francescutti, Vice President Levonne Louie, Executive Committee Member-at-Large Pauline Alakija Lauren Bilinsky Graham Campbell Ryan Chee, Student Observer Dennis Kunimoto Jaelene Mannerfeldt Jon Meddings</p>	<p>Richard Martin Linda McFarlane Tarek Motan John O’Connor Luke Savage Laurie Steinbach Stacey Strilchuk James Stone, via conference call Kate Wood, Past President</p>	<p>Additional Attendees: Scott McLeod, Registrar Karen Mazurek, Deputy Registrar Jeremy Beach, Assistant Registrar Michael Caffaro, Assistant Registrar Shawn Knight, Chief of Staff Tracy Simons, Chief Financial Officer Susan Ulan, Assistant Registrar</p> <p>Gail Jones, Senior Executive Assistant (Recording Secretary)</p>
<p>Guests: Phong Van, Director, Physician Practice and the staff from his department</p>		
<p>Regrets: Kirsten Jones</p>		

Thursday, November 28, 2019
0730 – Breakfast

Time Allotted		
0800 – 0900	1.0	Call to Order for In-Camera Session (Council and Executive Team)
	1.1	Approval of Consent Agenda Items: <ul style="list-style-type: none"> Approval of minutes, In-camera, September 5 and 6, 2019 <p>ACTION: For information /approval (MOTION)</p>
	1.2	Registrar’s Report (Scott McLeod)
0900	2.0	Call to Order for Public Session (John Bradley) <ul style="list-style-type: none"> Introductions
	2.1	Conflict of Interest Declaration (Real, Potential or Perceived)

		2.2	<p>Approval of Agenda for November 28 and 29, 2019 and Approval of Consent Agenda items</p> <p>CONSENT AGENDA: <i>The Consent Agenda matters are proposed to be dealt with by unanimous consent and without debate. Council members may seek clarification or ask questions without removing a matter from the consent agenda. Any Council member may request that a consent agenda item be moved to the regular agenda by notifying the Chair prior to the meeting. By approving the items on the consent agenda, any individual approvals such as those noted below are considered approved.</i></p> <ul style="list-style-type: none"> • Minutes, September 5 and 6, 2019, Decision items from September 5 and 6, 2019 in-camera session, E-mail confirmation of Election Results • Competence Committee Report (Richard Martin) • Finance and Audit Committee Report (Graham Campbell) • Governance Committee Report (Pauline Alakija) <ul style="list-style-type: none"> ○ Appointment (Approval) of Committee Chairs ○ Appointment (Approval) of Committee Members ○ Watson Report – update regarding implementation of recommendations ○ Council Retreat Final Agenda • Sexual Abuse and Sexual Misconduct Educational Course Update (Karen Mazurek) • Councillor Personal Development Funds (Levonne Louie) • Approval of the Updated CPSA Albertan Engagement Strategy (Dina Ovics) <p>ACTION: For Approval/Receive as Information (MOTION)</p>
	3.0	Reports	
0915 0930		3.1	<p>President’s Report (John Bradley)</p> <p>ACTION: Receive as information</p>
0930- 1015		3.2	<p>Registrar’s Report (Scott McLeod)</p> <ul style="list-style-type: none"> • KPIs – 2019, Third Quarter Report <p>ACTION: Receive as information</p>
1015 – 1030	COMFORT BREAK		
1030 - 1100		3.3	Governance Committee
		3.3.1	<p>Executive Elections Policy (Kate Wood)</p> <p>ACTION: For approval (MOTION)</p>
		3.3.2	<p>Code of Conduct Policy (Pauline Alakija)</p> <p>ACTION: For discussion/feedback</p>
1100 – 1115	4.0	Professional Conduct (Michael Caffaro)	<ul style="list-style-type: none"> • Signage re: Practice Conditions <p>ACTION: For information <i>Council will discuss a new process regarding standardized signage in a physician’s office to inform patients about conditions that may be present on a physician’s practice permit.</i></p>

1115 - noon	5.0	Council Education – Department Presentation – Continuing Competence, Physician Practice (Phong Van) ACTION: For information	
1200 – 1300	LUNCH BREAK		
1300-1315	6.0	Standards of Practice	
	6.1	Consultation 017 (Jeremy Beach and Chantelle Dick) <ul style="list-style-type: none"> • Duty to Report a Colleague • Duty to Report Self ACTION: Approval for formal consultation (MOTION)	
1315-1415	7.0	Policy Discussion: Complementary and Alternative Medicine (Susan Ulan) ACTION : For discussion <i>This will be a general discussion on how CPSA currently governs Complementary and Alternative Medicine and if any changes will be required in the future.</i>	
1415-1430	COMFORT BREAK		
1430-1600	8.0	In-Camera Meeting (Council and Registrar, by invitation) <ul style="list-style-type: none"> • Registrar’s Performance Evaluation for 2019 (John Bradley) ACTION: For discussion and approval (MOTION Required)	

Council Holiday Dinner and Recognition: Sabor, 10220 103 Street. Cocktail reception at 1830. Dinner will start promptly at 1930 (Dress code is business casual).

Friday, November 29, 2019

0730– Breakfast

0800 0900	9.0	In-Camera (Council and Executive Team) <ul style="list-style-type: none"> • Discussion of upcoming legislation
0900	10.0	Call to Order of Public Session (John Bradley)
0905 - 1030	11.0	Medical Facility Accreditation Committee (MFAC) Report (Karen Mazurek) <ul style="list-style-type: none"> ○ Annual Diagnostic Imaging Standards Revisions ○ Annual Sleep Medicine Diagnostic Standards Revisions ○ Annual Pulmonary Function Diagnostic Standards Revisions ACTION: For approval (MOTION)
1030- 1045	COMFORT BREAK	
1045- 1130	12.0	Communications (Jessica McPhee and Melissa Campbell) <ul style="list-style-type: none"> • Physician Engagement Plan ACTION: For information
1130- 1200	13.0	Time reserved to manage emerging items. ACTION: For information
1200- 1230	LUNCH BREAK	
1230- 1330	14.0	CPSA Brand Launch Celebration Council has been invited to join staff for the launch of the CPSA Brand
1330 1430	15.0	Council Education – CLEAR Introduction to Regulatory Governance: Module Five: Assessing Competence (Shawn Knight and Dale Cooney) ACTION: For information and learning
1430- 1445	16.0	Review Parking Lot Items/Summarize Next Steps (John Bradley)
1445 1500	17.0	In-Camera (Council and Registrar, by invitation)

Educational Opportunities for Councillors (additional opportunities are listed in [SharePoint](#)):

December 2019

[Interpreting Legislation, Foundations of Administrative Justice](#), December 3 & 4, 2019.

January 2020

2020 Council of Licensure Enforcement & Regulation (CLEAR) Winter Symposium - Data and Technology in Professional Regulation, January 8, 2020 in San Diego. <https://www.clearhq.org/event-3260200>

April 2020

Board Leadership Edmonton Conference 2020, April 4, 2020. <https://boardleadership.ca/>