

September 5 and 6, 2019
Council Chambers of the CPSA Offices – 2700, 10020 – 100 Street

Teleconference
 1-855-436-3635 – Access Code 6961679

<p>Council Members: Dr. J. Bradley, President Dr. L. H. Francescutti, Vice President Ms. L. Louie, Executive Committee Member-at-Large Dr. L. Bilinsky Dr. G. Campbell Dr. R. Chee, Student Observer Dr. K. Jones Dr. D. Kunimoto Dr. J. Mannerfeldt Dr. J. Meddings</p>	<p>Dr. R. Martin Ms. L. McFarlane Dr. T. Motan Dr. J. O'Connor, via conference call Dr. L. Savage Ms. L. Steinbach Ms. S. Strilchuk Dr. J. Stone Ms. K. Wood, Past President (September 5 only)</p>	<p>Additional Attendees: Dr. S. McLeod, Registrar Dr. K. Mazurek, Deputy Registrar Dr. J. Beach, Assistant Registrar Dr. M. Caffaro, Assistant Registrar Mr. S. Knight, Chief of Staff Dr. S. Ulan, Assistant Registrar Mrs. G. Jones, Senior Executive Assistant (Recording Secretary)</p>
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Guests:
 Liz McBride, Director, Accreditation
 Dale Cooney, Breakpoint Solutions

Regrets:
 Dr. P. Alakija

Thursday, September 5, 2019
0730 – Breakfast

Time Allotted		
0800 – 0900	1.0	Call to Order for In-Camera Session (Council and Executive Team)
	1.1	Approval of Consent Agenda Items: <ul style="list-style-type: none"> Approval of minutes, In-camera, May 30 and 31, 2019 ACTION: For information /approval (MOTION)
	1.2	Registrar's Report (Dr. Scott McLeod) <ul style="list-style-type: none"> Recent correspondence
0900	2.0	Call to Order for Public Session (Dr. John Bradley) <ul style="list-style-type: none"> Introductions

		2.1	Conflict of Interest Declaration (Real, Potential or Perceived)
		2.2	<p>Approval of Agenda for September 5 and 6, 2019 and Approval of Consent Agenda items</p> <p>CONSENT AGENDA: <i>The Consent Agenda matters are proposed to be dealt with by unanimous consent and without debate. Committee members may seek clarification or ask questions without removing a matter from the consent agenda. Any committee member may request that a consent agenda item be moved to the regular agenda by notifying the Chair prior to the meeting. By approving the items on the consent agenda, any individual approvals such as those noted below are considered approved.</i></p> <ul style="list-style-type: none"> • Minutes, May 30 and 31, 2019, Decision items from May 30 and 31, 2019 in-camera session • Approval of 2021 Council Meeting Schedule (Mr. Shawn Knight) • Finance and Audit Committee Report (Dr. Graham Campbell) • Governance Committee Report (Dr. John O'Connor) <ul style="list-style-type: none"> ○ Approval of Committee Terms of Reference: <ul style="list-style-type: none"> ▪ Competence Committee ▪ Executive Committee ▪ Finance and Audit Committee ▪ Governance Committee ▪ Legislation and Bylaw Committee ▪ Medical Facility Accreditation Committee ○ Approval of Rewards and Recognition Policy • Medical Facility Accreditation Committee (MFAC) Report (Dr. Karen Mazurek) <ul style="list-style-type: none"> ○ Approval of Standards for Neurodiagnostics <p>ACTION: For Approval/Receive as Information (MOTION)</p>
		3.0	Reports
0915 0930		3.1	<p>President's Report (Dr. John Bradley)</p> <ul style="list-style-type: none"> • Report from Canadian Medical Association Health Summit and AGM • Town Hall Meetings <p>ACTION: Receive as information</p>
0930- 1015		3.2	<p>Registrar's Report (Dr. Scott McLeod)</p> <ul style="list-style-type: none"> • KPIs – 2019, Second Quarter Report <p>ACTION: Receive as information</p>
1015 – 1030	COMFORT BREAK		
1030 - 1115		3.3	Governance Committee
		3.3.1	<p>Appointment of Competence Committee Chair (Dr. John O'Connor)</p> <p>ACTION: For approval (MOTION)</p>
		3.3.2	<p>Executive Elections Policy (Ms. Kate Wood)</p> <p>ACTION: For approval (MOTION)</p>

		3.3.3	2020 Council Retreat (Ms. Kate Wood) ACTION: for approval (MOTION)
1115 - noon	4.0	Council Education – Department Presentation – Accreditation (Ms. Liz McBride) ACTION: For information	
1200 – 1300	LUNCH BREAK		
1300-1330	5.0	Standards of Practice	
		5.1	Status of Consultation 017 (Mr. Shawn Knight and Ms. Chantelle Dick) ACTION: For information
		5.2	Proposed Bylaw Change (Mr. Shawn Knight) <ul style="list-style-type: none"> Length of time for consultation ACTION: For approval (MOTION)
1330 - 1415	6.0	Professional Conduct (Dr. Michael Caffaro) <ul style="list-style-type: none"> Professional Conduct Review Report and Action Plan ACTION : For information	
1415-1430	COMFORT BREAK		
1430-1530	7.0	Finance and Audit Committee Report (Dr. Graham Campbell) <ul style="list-style-type: none"> Presentation of Staff Pension Plan ACTION: For information – decisions to be made on September 6.	
1530-1600	8.0	In-Camera Meeting (Council and Registrar, by invitation)	

Friday, September 6, 2019

0730– Breakfast

0800 0830	9.0	In-Camera (Council and Registrar)	
0900	10.0	Call to Order of Public Session (Dr. John Bradley)	
0905 - 1015	11.0	Finance and Audit Committee Report (Dr. Graham Campbell)	
	11.1	Staff Pension Plan	ACTION: For approval (MOTION)
	11.2	Business Plan	ACTION: For approval (MOTION)
	11.3	Budget Plan	ACTION: For approval (MOTION)
1015 - 1030	COMFORT BREAK		
1030- 1045	12.0	Professional Conduct (Dr. Michael Caffaro)	<ul style="list-style-type: none"> Signage re: Practice Conditions ACTION: For information
1045- 1100	13.0	Bill 21 Updates (Dr. Karen Mazurek)	<ul style="list-style-type: none"> Mandatory Education Modules ACTION: For information
1100- 1200	14.0	Opioids Update (Dr. Karen Mazurek and Dr. Monica Wickland-Weller)	<ul style="list-style-type: none"> Activities and Trends Substance Use in Acute Care, Guidance Document Support Strategy Alberta Pain Strategy (MOTION) ACTION: For information/approval
1200- 1300	LUNCH BREAK		
1300- 1330	15.0	Communications (Ms. Dina Ovics)	<ul style="list-style-type: none"> Public Engagement Strategy ACTION: For discussion
1330 1430	16.0	Council Education – CLEAR Introduction to Regulatory Governance: Module Three: Administrative Rulemaking (Mr. Shawn Knight and Mr. Dale Cooney)	
		ACTION: For information and learning	
1430 1500	17.0	In-Camera (Council and Registrar, by invitation)	
	18.0	Adjournment	