

## **CPSA Group Practice Review (GPR) What to Expect**

- 1. Designate a physician as the primary contact for your group's GPR**  
The designated physician must be a practising physician in your group.
- 2. Complete a GPR survey**  
The survey should be completed by the designated physician on behalf of your group. The survey identifies elements of certain [CPSA Standards of Practice \(SOPs\)](#) relevant to group practice. You will also be asked to submit supporting documentation.
- 3. Request a Clinic Proxy Panel Report from the Health Quality Council of Alberta (HQCA)**  
To request the clinic report, the designated physician at your clinic will be provided a link to the [HQCA](#). Upon receipt of the report, please send a copy to us so that your assigned GPR Facilitator can prepare for the meeting with the clinic physicians.
- 4. Schedule your virtual Standards of Practice (SOP) review and facilitation meeting**  
Once we receive your completed GPR survey, we will contact the designated physician to schedule a date and time for a virtual SOP review and facilitation meeting.
- 5. Set up remote Chart Audit access**  
The CPSA nurse reviewer will conduct an EMR patient record review of your patient records (focusing on features of the patient record, not the clinical content). Further information will be provided to your clinic manager or IT support to set up temporary off-site EMR access.
- 6. Participate in a virtual SOP review**  
A CPSA nurse reviewer will meet virtually with the clinic manager and the designated physician.
- 7. Review and reflect on your GPR report**  
Every physician in the group will receive a copy of the GPR report. Please review the report, reflect on improvement opportunities and begin to develop an Action Plan, as much as you are able.
- 8. Participate in the facilitation meeting**  
All physicians in the group are required to attend the 90-minute follow-up virtual meeting with a trained CPSA physician facilitator. If applicable, the group's business owner(s) and clinic manager should also attend, as they may have a direct impact on the quality of patient care and processes within the group.  
  
The facilitator will discuss your GPR report, assist in developing your Action Plan, and provide support and resources to address any challenges or obstacles you have identified.
- 9. Review facilitation report**  
Every participating physician in your group will receive a copy of the facilitation report.



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**10. Give us your feedback**

We want to make sure the GPR process provides the best possible value for participants. Please share your group's experience by having the designated physician complete the Evaluation Questionnaire on behalf of the group.

**11. Apply for CPD credits**

After completing your GPR, all participating family physicians are eligible to apply for up to 13.5 CPD credits from the Mainpro+ program of the [College of Family Physicians of Canada](#). Specialists may receive MOC credits under the Assessment Activities through the [Royal College of Physicians and Surgeons of Canada](#).

**12. Implement your Action Plan**

Your group's Action Plan should be a working document. Review it periodically to make sure you stay on track.

**13. Complete the six-month follow-up questionnaire**

We will contact the designated physician six months after your group's GPR, to update progress on opportunities identified in your GPR report.