

### REGISTER TO ATTEND

Under the *Health Professions Act* (HPA), hearings are open to the public. Anyone interested in attending a hearing must register ahead of time by emailing [hearings.director@cpsa.ab.ca](mailto:hearings.director@cpsa.ab.ca).

All CPSA hearings are held virtually. Once you have registered and signed any required documentation, you will receive a meeting link to observe the proceedings online.

### HEARING RULES

- ✓ Make sure you pre-register.
- ✓ Observers must sign an undertaking (provided by CPSA), agreeing not to record the proceedings (audio or video).
- ✓ Use the link provided to access the hearing online.
- ✓ Please leave your camera off and your microphone muted.
- ✓ Please remain quiet throughout the hearing. As an observer, you cannot address the Hearing Tribunal.
- ✓ When the Hearing Tribunal adjourns to deliberate, you will be asked to disconnect from the hearing.



Don't forget to  
**pre-register**

### CLOSING A HEARING (GOING IN-CAMERA)

A hearing may be closed to the public as per Section 78 of the *Health Professions Act*. The decision to close a portion or all of the hearing can be made at the last minute, and all public attendees will be asked to disconnect from the hearing, or will be moved into a breakout room temporarily. If we become aware of an application to close the proceedings, we'll make every effort to notify all registered attendees in advance.

### HEARING DECISIONS

Some hearings take more than one day and the Hearing Tribunal does not always make its final decision on the day of the hearing. Once a decision is made, the Order of Tribunal will be made available on our website at [cpsa.ca](http://cpsa.ca).

We are not permitted to comment on the hearing itself or any of the information presented until the Hearing Tribunal issues their decision in writing and it has been made available to the public via our website.

Both the physician and CPSA's Complaints Director have 30 days to appeal the Hearing Tribunal's decision.

**If you have any questions**, please email  
[hearings.director@cpsa.ab.ca](mailto:hearings.director@cpsa.ab.ca).

