



Medical Facility Accreditation Committee

Terms of Reference

Purpose

The Medical Facility Accreditation Committee is a standing committee of Council and, as the senior committee of the College's accreditation program established under Schedule 21, Section 8.2(1) of the Health Professions Act, oversees the work of the advisory committees and advises Council on matters of policy. Through a broader perspective on matters considered by each discipline, this oversight improves the consistency of standards and their application across all programs and as well, adds to the accountability to the public of Alberta.

Roles and Responsibilities

1. Advise Council on accreditation standards for the ownership and operation of the following diagnostic and treatment facilities in Alberta;
 - Diagnostic imaging
 - Medical laboratory
 - Pulmonary function testing
 - Neurophysiologic testing
 - Non-hospital surgical facilities
 - Sleep disorders testing
 - Vestibular testing
 - Cardiac exercise testing
 - Hyperbaric oxygen facilities
2. Oversee the investigation and inspection of the ownership and operation of such facilities;
3. Establish, develop, and administer a program of review and assessment of such facilities;
4. Confirm that the practice of medicine conducted in such facilities and the financial arrangements pertaining thereto are in accordance with the College's Bylaws and Standards;
5. Grant approvals for physicians requesting privileges to work within accredited facilities and to interpret diagnostic testing modalities as required in the standards;
6. Advise Council on procedures to be identified as prescribed health services under the College bylaws as per Schedule 21, Section 8 (g) of the Health Professions Act.
7. Advise Council on matters referred to the Committee regarding the qualifications of physicians for medical practice in addition to their recognized specialties.

The Committee may do the following in conducting its business and preparing advice for Council:

- receive and review minutes, reports, and recommendations of consultants and accreditation subcommittees
- review scientific literature
- review standards in other jurisdictions
- receive written and oral presentations from stakeholders

Membership and Tenure

The Committee is composed of not more than nine (9) members appointed by Council.

Chair

The Chair is selected from the membership and appointed by Council. In the absence of the chair, an alternate will be selected from the members present.

Meetings

Meetings are held three times a year and at the request of the Chair. Additional meetings may be called as required.

Decisions

General decisions are reached by consensus of the members present. Decisions supported by motions require that a minimum of half of the voting members are in attendance in-person or by audio or video-conference. The Chair is included in the quorum count. The Chair does not vote, except in the event of a tie; the Chair will cast the deciding vote.

Accountability

MFAC will consider direction from the Advisory Committees to which it oversees and is accountable to Council.

The College will retain a copy of the minutes of the meeting for a minimum of 10 years.

Confidentiality

All written materials and discussions related to decisions made at the meetings of the Committee are confidential except that information deemed necessary to communicate the decision to stakeholders.

All Committee members are required to sign confidentiality agreements prior to serving on the Committee.

Next Review Date: 2019